



REGIONAL OFFICE BHIWANI
223, CITY CENTRE HUDA COMPLEX, BHIWANI PHONE 01664-253579

TENDER NOTICE FOR PROCUREMENT OF FRRCS

Sarva Haryana Gramin Bank Regional Office Bhiwani intends to procure 26 Fire Resistant Record Cabinet, as per the mentioned specifications, for this purpose the Bank invites tender from reputed security items manufacturers/bidders having OEM certificates with BIS certification.

The OEM/Authorized resellers are required to upload their proposals at GeM Portal addressed to Regional Manager Sarva Haryana Gramin Bank Regional Office Bhiwani duly quoted for "Supply of FRRC".

All the interested parties are advised to go through the detailed tender guidelines in the Bank's website before submitting their proposals.

Bank reserves its right to reject any or all the tenders without citing any reason at any stage.

Corrigendum/Corrections, if any, will be placed on Bank's website only. For more details visit our Bank's website only.

For more details visit our website www.shgb.co.in.


Regional Manager
Regional Office: Bhiwani
Sarva Haryana Gramin Bank



सर्व हरियाणा ग्रामीण बैंक Sarva Haryana Gramin Bank

(भारत सरकार का उपक्रम)

(Govt. of India Undertaking)

प्रायोजक : पंजाब नेशनल बैंक



Sponsored by: Punjab National Bank

Date: 22-10-2024

TENDER NOTICE

Title of the tender		Procurement of Fire Resisting Record Cabinet (FRRC)
Critical Dates and Information		
S. N.	Description	Dates
1	Notice Inviting Tender Start Date	16-11-2024
2	Document Download Start Date	16-11-2024
3	Bid Submission Start Date and Time	16-11-2024 from 04:00PM
4	Bid Submission End Date and Time	26-11-2024 by 02:00 PM
5	Tender opening Date	26-11-2024
6	Tentative Period of Supplying of Items	45 days
7	EMD Rs.	70,000/-
8	EMD Money Instrument	Demand Draft from any scheduled commercial bank or Nationalized bank in the name of SHGB RO BHIWANI payable at Bhiwani.



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Most Likely bank intends to procure FRCs (Fire Resistant Record Cabinets) for its branches.

Specifications of various security items are mentioned below:-

1. Specification of FRC (Fire Resistant Record Cabinets).

Fire Resistant Record Cabinets	Conforming to IS-14203	FR 120 X 1600
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Bids are invited from reputed security items manufacturers/bidders who fulfill all specifications prescribed by the Bank as stated above for supply of FRCs to various branches in our Bank.

2. Disclaimer

- This Request for Proposal (RFP) is not an offer by the Sarva Haryana Gramin Bank Regional Office Bhiwani, but an invitation to receive response from eligible interested bidders for supply and installation of FRCs. This document should be read in its entirety.
- Information provided in this RFP to the Bidders is on a wide range of matters, some of which depends upon interpretation of law. The information given is not an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law.
- SARVA HARYANA GRAMIN BANK REGIONAL OFFICE BHIWANI**, its employees and advisers make no representation or warranty and shall have no liability to any person including any Bidder under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this RFP or otherwise, including the accuracy, adequacy, correctness, reliability or completeness of the RFP and any assessment, assumption, statement or information contained therein or deemed to form part of this RFP or arising in any way in this Selection Process.
- SARVA HARYANA GRAMIN BANK REGIONAL OFFICE BHIWANI** also accepts no liability of any nature whether resulting from negligence or otherwise however caused arising from reliance of any Bidder upon the statements contained in this RFP.
- SARVA HARYANA GRAMIN BANK REGIONAL OFFICE BHIWANI** may in its absolute discretion, but without being under any obligation to do so update, amend or supplement the information, assessment or assumption contained in this RFP.
- Every effort is being made to keep Sarva Haryana Gramin Bank Regional Office Bhiwani's Website up to date and running smoothly 24X7 However, Sarva Haryana



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Gramin Bank Regional Office Bhiwani takes no responsibility, and will not be liable for, the website being temporarily unavailable due to any technical issues at any point of time. In that event Sarva Haryana Gramin Bank Regional Office Bhiwani will not be liable or responsible for any damages or expenses arising for any difficulty, or error, imperfection or inaccuracy with this website, it includes all associated service, or due to such unavailability of the website or any part there of any contents or any associated services.

- g) The issue of this RFP does not imply that Sarva Haryana Gramin Bank Regional Office Bhiwani is bound to select a Bidder or to appoint the selected Bidder, as the case may be, for the insurance policy and Sarva Haryana Gramin Bank Regional Office Bhiwani reserves the right to reject all or any of the Proposals without assigning any reason whatsoever. No correspondence shall be entertained in this regard.

3. The proposed evaluation schedule is tabulated below. However, the bank, at its discretion can change the schedule without assigning any specific reason for the same.

- a) No Bid or part of Bid shall be submitted vide E-mail or in any other form.
b) Bids received later than the prescribed date and time i.e. by 26-11-2024 by 02:00 PM will not be considered for evaluation.
c) If the last day of submission of Bid is declared as a holiday by any circumstances beyond the control of Sarva Haryana Gramin Bank Regional Office Bhiwani, the next working day will be deemed to be the last day for submission of the Bid.
d) Further, in case Sarva Haryana Gramin Bank Regional Office Bhiwani does not function on the aforesaid date due to unforeseen circumstances or holiday, then the Bid will be opened on the on the next working day subject to availability of all the Technical Committee members; unless otherwise such change may be notified to all bidders.

4. TERMS AND CONDITIONS

1. The EMD of Rs 70,000/- in the form of Demand Draft payable at Bhiwani in favour of Sarva Haryana Gramin Bank Regional Office, Bhiwani must be submitted in physical form at 223, CITY CENTRE HUDA COMPLEX, BHIWANI before the last date of submission of technical bid. (MSMEs are exempted for submission of EMDs. The firms are required to submit MSME certificate with Technical Bid in support of seeking exemptions).
2. The mode of submission of tender is online only; tender submitted in any mode other than specified will not be entertained by the Bank.
3. The participating bidder must be BIS certified.



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4. The participating bidder must have an average annual turnover of Rs 20.00 crore (strictly in the supplying security equipments) in last three financial years (2021-22, 2022-23 and 2023-24). Certificate from Chartered Accountant must be submitted invariably.
5. Bank will to keep 10% of the total cost as retention money till the completion of warranty/guarantee period.
6. The participating bidder must submit solvency certificate of Rs. 10.00 crore of latest date not earlier than 31.03.2024.
7. The participating bidder must have an experience of 10 years in supplying security equipments.
8. The participating bidder must be the Original Equipment Manufacturers (OEM) with their In-house lock manufacturing facility. Manufacturing License issued by competent authority be submitted as proof thereof.
9. The company/ vendor shall have ISO-9000/9001 and ISO 14001 series certifications for manufacturing process. The product / equipment should be quality products and should have Bureau of Indian Standards (BIS) certification and should also meet the minimum fire rating criteria specified by BIS.
10. The company/vendor shall not have been blacklisted by any PSU Bank nor should their name be figured in the IBA caution list.
11. The participating bidder must have manufactured at least 500 FRRC (Fire Resistant Record Cabinets) in three years i.e, 2021-22, 2022-23 and 2023-24. (A certificate from Chartered Accountant must be submitted invariably along with Copies of the form 3CA & form 3CD giving quantitative details of FRRC, manufactured and certified by a registered tax auditor under section 44AB of Income Tax Act 1961 and Income Tax Rule 6G(2) should be attached as proof document for each year.
12. The vendor should have valid BIS license for the FRRCs with FR 120 min.
13. The vendor agrees for random testing of their product bought by the bank at the current BIS test house at the cost of Vendor and must agree for bearing the cost of transportation and testing fee and also agree to replace the tested equipments with the new one without any extra cost.
14. Bidder should furnish in the format given below details of any successful fire incidents which occurred on any FRRC manufactured/ supplied by them from the date of starting the manufacturing to till date. In case there is no FRRC of their make/manufactured involved in any fire accident then the bidder should give an undertaking on Rs10 stamp paper mentioning that "We are not aware or not have been informed by any users that FRRC manufactured by us has been undergone through such incident".

Item Name	Model	Name of the Bank	Branch Name	Date of Incidents	Month	Year



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15. Bidder should furnish any fire incident in which Fire resistant security equipment supplied by your firm resisted the fire and saved the records kept in it and any certification to this effect has been issued "by the bank branch /office, Bidder must furnish such fire incident in the format given below:

Item Name	Model	Name of the Bank	Branch Name	Date of Incidents	Month	Year

16. The payment of the bills will be made by Regional Office, Bhiwani after satisfactory receipt of the goods verified by concerned branch office.
17. The amount to be quoted in figures as well as in words. In case there is any variance in these two rates, the amount; written in words shall be taken as final.
18. Details required for fire resistant cabinets- (in case if company don't provide below details then they will be disqualified in our tender on technical ground).

Item	Height	Width	Depth	Weight
FRRC 120 Min				

19. Minimum warranty period will be 01 years.
20. All alterations in the tender should be initiated by the authorized signatory. Over writing may invite disqualification of the tender.
21. The rate quoted shall remain **valid up to one year from the date of placing purchase order** No escalation in the rates will be allowed under any circumstances.
22. In case of any dispute, the matter will be referred to the General Manager, Sarva Haryana Gramin Bank Regional Office Bhiwani. For litigation, if any arising thereof, the competent court (local) alone shall have jurisdiction.
23. Bank reserves the right to accept or reject any or all tender/s without assigning any reasons whatsoever and the said decision shall be final and binding upon the bidders.
24. The bidder/OEM must be the Original Equipment Manufacturer of the Locks used in the aforementioned Safe. (OEM must give a written undertaking on Letterhead and must also give an NOC to the bank for plant visit if needed).
25. The payment will be made after supply to all branches as per list mentioned in **Annexure- III**, installation of security equipments (subject to confirmation from Branches) and after keeping of 10% retention money.
26. No advance will be paid to any vendor during supply and installation of security equipments.
27. Documents to be uploaded in Technical Bid:
- Latest copy of BIS license.
 - General Profile of the company.
 - Contact Person with their contact numbers and email addresses.
 - Latest copy of requisite certificates.
 - GST certificate.



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- f) Last three years Balance Sheet 2021-22, 2022-23 and 2023-24. (In case any firm as not finalized the books of account for 2023-24, the provisional balance sheet for FY 2023-24 may be submitted duly certified by Chartered Accountants).
- g) Letter from Chartered Accountant conveying the average annual turnover of Rs 20.00 crore or above in last three financial years 2021-22, 2022-23 and 2023-24.
- h) Purchase Order for establishing 10 years of experience of supplying security equipments to banks.
 - i) NOC for plant visit.
 - j) Declaration for testing of the security equipments on the vendors cost.
 - k) OEM for Locks on company's letter head.
 - l) Copy of Registration.
 - m) EMD of requisite amount in a sealed envelope super scribed as EMD.
 - n) Certificate from Chartered Accountant mentioning that the firms have manufactured at least 500 fire-resistant security equipments in FY 2021-22, 2022-23 and 2023-24.
 - o) Solvency certificate of Rs 10.00 crore of date not earlier than 31-03-2024 must be submitted.
 - p) Requisite details as per point no. 14, 18.
 - q) Certificate as per point no. 15.
 - r) Certificate of Acceptance as per Annexure B.

Please note that in case if any of the above listed documents are found not enclosed in the technical bid submitted by the bidders, their bid will be technical disqualified.

Non submission of EMD on or before the last date at Sarva Haryana Gramin Bank Regional Office Bhiwani will result in technical disqualification of the bidder.

28. The bid evaluation committee of Sarva Haryana Gramin Bank Regional Office Bhiwani shall conduct the evaluation on the basis of the submitted Technical Bid. However, Sarva Haryana Gramin Bank Regional Office Bhiwani may seek clarification on the information submitted by the bidder, if required.
29. "Financial Bid" must be uploaded as per the financial bid (Annexure A) only. Financial Bid other than as per Annexure-A will not be entertained.

(Please note that the above items are to be supplied with BIS label. Only for the equipment where BIS Licenses are not yet issued to any, Manufacturer, the equipment conforming to as per IS Standard' will be considered from those manufacturers only whose items are being tested at BIS lab subjected to submission to proper documentary proof and the manufacturer has to assure that BIS certificate is likely to be issued in the near future).



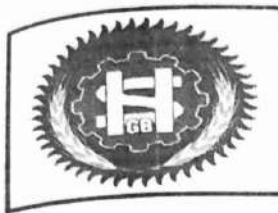
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30. The rates quoted by the vendor shall include all eventualities, such as heavy rain, sudden floods, accidents, fire, riots etc., which may cause damage to the item at any stage till supply & successful installation. Till such period, SHGB RO Bhiwani will not be responsible for any damage.
31. The rates quoted shall be inclusive of cost of all material/accessories, Labour, taxes (excluding GST), levies/octroi, transportation to site and hand over to concerned officials etc.; However, GST will be paid as per Govt. Norms.
32. If defective items are received, then company will replace the same, without any cost to the bank within 7 days.
33. The duly completed tender proposals bids (as per the format given below) must be uploaded on online portal mentioned above on or before the last date of submission of tenders.
34. The tenders will be opened at **02:30 pm on 26-11-2024** at our office, when all concern may remain present.
35. The bank reserves the right to accept/reject any/all offers without assigning any reason whatsoever.
36. The Bank reserves its rights to split the order in the ratio specified above at its sole discretion.
37. The bank reserves the right to place order batch wise.
38. The Bank reserves the right to increase or decrease the quantity of fire resistant equipments.
39. "The payment will be made after all statutory compliances of GST Act and Income Tax Act including deduction u/s 194 (O) of the Income Tax Act, 1961.
40. The TDS as per applicable rates under this section will be deducted by the bank as per Income Tax Dept.


Regional Manager
Regional Office: Bhiwani
Sarva Haryana Gramin Bank



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ANNEXURE-A

..... (Name of the Vendor)

We quote the rates for supply of FRRC as under:

Name of Item	Rate(per) Unit	HSN/SAC Code	Discount, if any	Rate of GST	Any other Charges	Total Cost (In Rs.) + GST extra
FRRC confirming to IS-14203 FR 120 min						

I/we hereby declare that the above mentioned rates are inclusive of all types of taxes, levees and other charges and F.O.R at various branches of your Bank.

I also understand that under no circumstances freight charges/installation charges will be paid extra to me.

Signature of the Vendor/Bidder



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ANNEXURE-B

(On company's Letter Head only)

CERTIFICATE OF ACCEPTANCE

"Certified that we have read and understood all the terms and conditions in the Tender Document and that our company/firm, namelydo hereby unconditionally accept all the Term and Conditions set out in the Tender Document and annexure including the penalty clauses therein."

Date:

Place:

Signature of Authorized Signatory

(Name of company/firm)

Seal of company/firm



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ANNEXURE-III

LIST OF BRANCHES

S. No.	SOL ID	Name of Branch	Address	Distt.	No. of FRRC
1	8004	Bapora	VPO Bapora-127111	Bhiwani	1
2	8263	Barsi	VPO Barsi Jattan-127032	Bhiwani	1
3	8294	Biran	VPO Biran-127111	Bhiwani	1
4	8003	Dhanana	VPO Dhanana-127031	Bhiwani	1
5	8078	Dhani Mahu	VPO Dhani Mahu-127040	Bhiwani	2
6	8010	Dhigawa	VPO Dhigawa-127201	Bhiwani	1
7	8148	Garan Pura	VPO Garanpura-127040	Bhiwani	1
8	8150	Gurera	VPO Gurera-127046	Bhiwani	2
9	8009	Isharwal	VPO Isharwal-127043	Bhiwani	1
10	8017	Jamalpur	VPO Jamalpur-127035	Bhiwani	1
11	8032	Jhuppa Kalan	VPO Jhumpa Kalan-127046	Bhiwani	2
12	8045	Jui Khurd	VPO Jui Khurd-127030	Bhiwani	1
13	8082	Kalod	VPO Kalod-127046	Bhiwani	1
14	7848	Khanak	VPO Khanak-127040	Bhiwani	1
15	8026	Lohani	VPO Lohani-127021	Bhiwani	1
16	8040	Milakpur	VPO Milakpur-127032	Bhiwani	1
17	8028	Mundhal Khurd	VPO Mundhal Khurd-127043	Bhiwani	1
18	8030	Obra	VPO Obra-127028	Bhiwani	1
19	8280	Paluwas	VPO Paluwas-127021	Bhiwani	2
20	8079	Pataudi	VPO Pataudi-127043	Bhiwani	1
21	8083	Singhani	VPO Singhani-127201	Bhiwani	2
Total					26



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REGIONAL OFFICE BHIWANI

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ADDITIONAL TERMS AND CONDITIONS

1. The mode of submission of tender is online only; tender submitted in any mode other than specified will not be entertained by the Bank.
2. The participating bidder must be BIS certified.
3. Bank will keep 10% of the total cost as retention money till the completion of warranty/guarantee period.
4. The company/ vendor shall have ISO-9000/9001 and ISO 14001 series certifications for manufacturing process. The product / equipment should be quality products and should have Bureau of Indian Standards (BIS) certification and should also meet the minimum fire rating criteria specified by BIS.
5. The company/vendor shall not have been blacklisted by any PSU Bank nor should their name be figured in the IBA caution list.
6. The vendor should have valid BIS license for the FRRCs with FR 120 min.
7. The vendor agrees for random testing of their product bought by the bank at the current BIS test house at the cost of Vendor and must agree for bearing the cost of transportation and testing fee and also agree to replace the tested equipments with the new one without any extra cost.
8. The payment of the bills will be made by Regional Office, Bhiwani after satisfactory receipt of the goods verified by concerned branch office.
9. The amount to be quoted in figures as well as in words. In case there is any variance in these two rates, the amount; written in words shall be taken as final.
10. Details required for fire resistant cabinets- (in case if company don't provide below details then they will be disqualified in our tender on technical ground).

Item	Height	Width	Depth	Weight
FRRC 120 Min				

11. Minimum warranty period will be 01 years.
12. All alterations in the tender should be initiated by the authorized signatory. Over writing may invite disqualification of the tender.
13. The rate quoted shall remain valid up to one year from the date of placing purchase order No escalation in the rates will be allowed under any circumstances.

14. Bank reserves the right to accept or reject any or all tender/s without assigning any reasons whatsoever and the said decision shall be final and binding upon the bidders.
15. The bidder/OEM must be the Original Equipment Manufacturer of the Locks used in the aforementioned Safe. (OEM must give a written undertaking on Letterhead and must also give an NOC to the bank for plant visit if needed).
16. The payment will be made after supply to all branches as per list mentioned in **Annexure- A**, installation of security equipments (subject to confirmation from Branches) and after keeping of 10% retention money.
17. No advance will be paid to any vendor during supply and installation of security equipments.
18. The rates quoted shall be inclusive of cost of all material/accessories, Labour, taxes (excluding GST), levies/octroi, transportation to site and hand over to concerned officials etc.; However, GST will be paid as per Govt. Norms.
19. If defective items are received, then company will replace the same, without any cost to the bank within 7 days.
20. The bank reserves the right to accept/reject any/all offers without assigning any reason whatsoever.
21. The Bank reserves its rights to split the order in the ratio specified above at its sole discretion.
22. The bank reserves the right to place order batch wise.
23. The Bank reserves the right to increase or decrease the quantity of fire resistant equipments.
24. The payment will be made after all statutory compliances of GST Act and Income Tax Act.
25. The TDS as per applicable rates under this section will be deducted by the bank as per Income Tax Dept.
26. The bidder/OEM must supply items within 30 days after getting order.

ANNEXURE-A

LIST OF BRANCHES

S. No.	SOL ID	Name of Branch	Address	Distt.	No. of FRRC
1	8004	Bapora	VPO Bapora-127111	Bhiwani	1
2	8263	Barsi	VPO Barsi Jattan-127032	Bhiwani	1
3	8294	Biran	VPO Biran-127111	Bhiwani	1
4	8003	Dhanana	VPO Dhanana-127031	Bhiwani	1
5	8078	Dhani Mahu	VPO Dhani Mahu-127040	Bhiwani	2
6	8010	Dhigawa	VPO Dhigawa-127201	Bhiwani	1
7	8148	Garan Pura	VPO Garanpura-127040	Bhiwani	1
8	8150	Gurera	VPO Gurera-127046	Bhiwani	2
9	8009	Isharwal	VPO Isharwal-127043	Bhiwani	1
10	8017	Jamalpur	VPO Jamalpur-127035	Bhiwani	1
11	8032	Jhuppa Kalan	VPO Jhumpa Kalan-127046	Bhiwani	2
12	8045	Jui Khurd	VPO Jui Khurd-127030	Bhiwani	1
13	8082	Kalod	VPO Kalod-127046	Bhiwani	1
14	7848	Khanak	VPO Khanak-127040	Bhiwani	1
15	8026	Lohani	VPO Lohani-127021	Bhiwani	1
16	8040	Milakpur	VPO Milakpur-127032	Bhiwani	1
17	8028	Mundhal Khurd	VPO Mundhal Khurd-127043	Bhiwani	1
18	8030	Obra	VPO Obra-127028	Bhiwani	1
19	8280	Paluwas	VPO Paluwas-127021	Bhiwani	2
20	8079	Pataudi	VPO Pataudi-127043	Bhiwani	1
21	8083	Singhani	VPO Singhani-127201	Bhiwani	2
Total					26

ANNEXURE-B

..... (Name of the Vendor)

We quote the rates for supply of FRRC as under:

Name of Item	Rate(per) Unit	HSN/SAC Code	Discount, if any	Rate of GST	Any other Charges	Total Cost (In Rs.) + GST extra
FRRC confirming to IS-14203 FR 120 min						

I/we hereby declare that the above mentioned rates are inclusive of all types of taxes, levies and other charges and F.O.R at various branches of your Bank.

I also understand that under no circumstances freight charges/installation charges will be paid extra to me.

Signature of the Vendor/Bidder