



**Human Resource Development Division**

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**Date: - 16.09.2024**

**PUBLIC NOTICE**

**REGARDING IMPLEMENTATION OF COMPUTER INCREMENT IN REGIONAL  
RURAL BANKS (RRBs)**

Under the directions of the Hon'ble Supreme Court vide order passed in Contempt Petition No. 1798/2018, the Government has reconsidered the decision to implement computer increment in Regional Rural Banks (RRBs) and has decided to give effect to it from 01.11.1993.

Now, as per the instructions of the Ministry of Finance, Government of India, all those employees who were in Bank service on or before 01.11.1993 will be given the benefit of computer increment applicable from 01.11.1993.

Therefore, through this public notice it is informed to all such employees, who were in the Bank's service on or before 01.11.1993 and are not currently drawing pay or pension, have been dismissed/deceased, have taken compulsory retirement/resigned or their legal heirs to apply for computer increment to their concerned Regional Office/Head Office through emails or personal visit. The last date for submission of application is 23.09.2024. Application form is enclosed herewith.

**GENERAL MANAGER  
SARVA HARYANA GRAMIN BANK  
HEAD OFFICE, ROHTAK**

The General Manager-HRDD  
Sarva Haryana Gramin Bank,  
Head Office, Rohtak  
Respected Sir,

**Subject: Application for release of Computer Increment Benefit.**

I, \_\_\_\_\_, a former employee of \_\_\_\_\_ (Name of Bank), humbly submit this representation for your kind consideration regarding the release of Computer Increment Benefit. I was employed at the bank from \_\_\_\_\_ as \_\_\_\_\_ to \_\_\_\_\_ as \_\_\_\_\_. I have exited from the services of the bank by resignation / Compulsory Retirement / Voluntary Retirement/termination/ dismissal/removal/superannuation (Tick whichever is applicable).

I hereby confirm that I was in services in said Bank as on 01-11-1993 or before. Therefore, I am eligible for the computer increment benefit as per the applicable rules and policies.

In view of my eligibility, I kindly request you to make the necessary arrangements for the release of the computer increment to me.

Particulars	Details
Name	
UID/Emp.no/ any specified unique no by Bank	
Date of Joining & Designation	
Date of Exit & Designation	
Mode of Exit	
Details of Last Posting (Branch & Region)	
Details of JAIIB/CAIIB with Date of Passing	
Details of Promotion with effective date, if any	
Details of Punishment, if any	
Details of Suspension Period, if any	
Details of LOP, if any	
Details of Account no. & IFSC	
Contact no.	

I hereby declare that the information given above and in the enclosed documents is true to the best of my knowledge and belief and nothing has been concealed therein. I understand that if the information given by me is proved false/not true, then all the benefits given to me shall be summarily withdrawn.

**Yours sincerely**

Place: \_\_\_\_\_

Date: \_\_\_\_\_

**(Signature)**

The General Manager-HRDD  
Sarva Haryana Gramin Bank,  
Head Office, Rohtak  
Respected Sir,

**Subject: Application for release of Computer Increment Benefit by Legal Representative.**

I \_\_\_\_\_ (Name & relation) am legal representative of, \_\_\_\_\_, a former employee of \_\_\_\_\_ (Name of Bank), humbly submit this representation for your kind consideration regarding the release of Computer Increment Benefit. My \_\_\_\_\_ (relation) was employed at the bank from \_\_\_\_\_ as \_\_\_\_\_ to \_\_\_\_\_ as \_\_\_\_\_. She/He exited from the services of the bank by resignation / Compulsory Retirement / Voluntary Retirement/termination/dismissal/removal/superannuation (Tick whichever is applicable).

I hereby confirm that she/he was in services in said Bank as on 01-11-1993 or before. Therefore, He/She was eligible for the computer increment benefit as per the applicable rules and policies.

In view of his/her eligibility, I kindly request you to make the necessary arrangements for the release of the computer increment on the name of \_\_\_\_\_ to me.

Particulars of Ex-Staff	Details
Name	
UID/Emp.no/ any specified unique no by Bank	
Date of Joining & Designation	
Date of Exit & Designation	
Mode of Exit	
Details of Last Posting (Branch & Region)	
Details of JAIIB/CAIIB with Date of Passing	
Details of Promotion, if any	
Details of Punishment, if any	
Details of Suspension Period, if any	
Details of LOP, if any	
Date of Death	
Name of Legal Representative	
Relation with ex-staff	
Details of Account no. & IFSC of Legal Representative	
Contact no. of Legal Representative	

I hereby declare that the information given above and in the enclosed documents is true to the best of my knowledge and belief and nothing has been concealed therein. I understand that if the information given by me is proved false/not true, then all the benefits given to me shall be summarily withdrawn.

**Yours sincerely**

Place: \_\_\_\_\_

Date: \_\_\_\_\_

**(Signature)**