

## **List of Documents to be produced at the time of joining**

The following documents in **original and self-attested photocopies** in support of the candidate's eligibility and identity are to be invariably submitted at the time of pre joining formalities. **Non submission of requisite documents by the candidate at the time of joining will debar his candidature from further participation in the recruitment process.**

- (i) Valid system generated printout of the online application form registered for CRP RRBs-XII.
- (ii) Proof of Date of Birth (Birth Certificate issued by the Competent Authorities or SSLC/ Std. X Certificate with DOB)
- (iii) Photo Identity Proof as indicated in Point L of the advertisement
- (iv) Mark-sheets **or** certificates for Graduation **or** equivalent qualification etc. Proper document from Board/ University for having declared the result as per IBPS Guidelines/Notification has to be submitted. Experience Certificates (as per IBPS Guidelines/Notification) if applicable.
- (v) Caste Certificate issued by the competent authority in the prescribed format as stipulated by Government of India in the case of SC / ST / OBC category candidates.  
**Candidates belonging to OBC category but coming under creamy layer and/ or if their caste does not find place in the Central List are not entitled to OBC reservation. They should indicate their category as General in the online application form.**
- (vi) Income and Asset Certificate issued by any one of the Authorities as notified by the Government of India in the prescribed format in the case of EWS category candidates.
- (vii) Disability certificate in prescribed format issued by the District Medical Board in case of Persons With Disability category  
If the candidate has used the services of a Scribe at the time of online exam the duly filled in details of the scribe in the prescribed format

### **Office Assistant (Multipurpose)- Ex-Servicemen candidates:**

- (i) Candidates who are released/ retired from Armed Forces are required to submit a certificate as per Proforma A. Such Ex-servicemen candidates have to produce a copy of the discharge Certificate / pension payment order and documentary proof of rank last / presently held (substantive as well as acting) at the time of joining.
- (ii) Candidates who are still in the Armed Forces and desirous of applying under Ex-Servicemen category should submit Proforma B from the Competent Authority showing his/her date of completion of specific period of engagement (SPE) along with the declaration in Proforma C. Such candidates whose SPE is completed as per IBPS Guidelines/ Notification are eligible to apply. Such candidates have to submit a release letter and a self- declaration from the candidate that he/ she is entitled to benefits admissible to Ex-Servicemen as per Govt. of India rules
- (iii) Those candidates who have completed their initial period of assignment and who are on extended assignment are required to submit the certificate as per Proforma D.

- (iv) Dependents of Servicemen killed in action or those who have been severely disabled have to produce satisfactory documentary proof showing that they are Dependents of Servicemen killed in action or severely disabled and an affidavit stating that the relaxation is availed by one dependent of Ex-Servicemen or not availed by any Dependent of Servicemen killed in action or severely disabled
- (viii) Candidates serving in Government / quasi govt. offices/ Public Sector Undertakings (including Nationalised Banks and Financial Institutions) are required to produce a “No Objection Certificate” from their employer, in the absence of which their candidature will not be considered and travelling expenses, if any, otherwise admissible, will not be paid. The No Objection Certificate should not be issued for appearing in interview for selection to any particular Regional Rural Bank as the Common Recruitment Process is for all RRBs. Production of such conditional NOCs at the time of interview will not be considered and such candidates will not be permitted to participate in interview/will not be considered for further selection process.
- (ix) Persons eligible for age relaxation under II (6) must produce a certificate to the effect that they are eligible for relief in terms of the Rehabilitation Package for 1984 Riot Affected Persons sanctioned by the Government and communicated vide Ministry of Finance, Dept. of Financial Services communication No.F.No.9/21/2006-IR dated 27.07.2007.
- (x) Persons falling in categories (ii), (iii), (iv) and (v) of Point B (I) should produce a certificate of eligibility issued by the Govt. Of India.
- (xi) Any other relevant documents in support of eligibility

**Note:-**

- 1. Candidates will not be allowed to join Bank's service if he/ she fails to produce the relevant eligibility documents as mentioned above.**
- 2. Non production of relevant eligibility documents at the time of pre joining formalities shall make the candidate/s ineligible for further.**