



सर्व हरियाणा ग्रामीण बैंक
Sarva Haryana Gramin Bank

(भारत सरकार का उपक्रम)

(Govt. of India Undertaking)

प्रायोजक : पंजाब नेशनल बैंक

Sponsored by: Punjab National Bank

GAD, HEAD OFFICE, SHGB HOUSE, PLOT No. 1, Sector-3, ROHTAK.

**TENDER NOTICE – SELECTION OF SERVICE PROVIDER FOR PROVIDING
CUSTOMIZED CASH VANS FOR MOVEMENT OF CASH AMONG THE BANK'S
CURRENCY CHESTS AND BRANCHES**

Sealed Bid Tenders (Two Bid System) are invited at SARVA HARYANA GRAMIN BANK, Head Office, Plot No. 1, Sector 3, Rohtak, Haryana (INDIA) 124001 from reputed Service providers for providing customized cash vans for movement of cash among the bank's currency chests/RO/Nodal Braches and branches of Sarva Haryana Gramin Bank all over Haryana.

All the interested parties are advised to go through the detailed Tender guidelines at Bank's website before submitting their proposals to Head Office, Rohtak in sealed envelope. Bank reserve its right to reject any or all the proposals without citing any reason. Corrections/ Corrigendum, if any, will be placed on Bank's website only. For more details visit our website www.shgb.co.in

Last date of submission of Tender: 08.11.2022 upto 04.00PM

Date of Tender Opening (Tentative): 09.11.2022


General Manager



Tender for Customised Cash Vans

Terms and Conditions:

1. The Bidders must submit their tenders in two separate sealed envelopes prominently super scribed as Envelope -1 "Technical Bid – Customised Cash Vans" and Envelope – 2 "Financial Bid - Customised Cash Vans". These two envelopes shall together be kept in third envelope super scribed as "Tender bid - Customised Cash Vans" duly signed by authorized signatory of Bidder and stamped at each page. Bidder should note specifically that all pages of tender document shall be submitted by them (after signing / stamping on each page) as part of their offer.
2. The Vendor should have PAN, GST no. and Other Statutory documents as applicable validating their Firm and produce self-attested copies of such certificates.
3. The Bidder should be a Company registered under the Companies Act or a Partnership firm whether registered or not under the Partnership Act or a LLP registered under the Limited Liability Partnership Act, 2008 or a Proprietorship firm. (Attach proof)
4. The bidder should have been in the field of providing cash van services for movement of cash in bank for at least 3 years as on 31.03 2022. (Attach Proof)
5. Bidder should be operating minimum fleet of 50 specially fabricated cash vans (owned/leased) and should be in a position to provide dedicated cash vans (as per latest RBI & MHA guidelines) within the stipulated period in case it turns out to be a successful bidder. (Attach Proof)
6. The bidder should have average turnover of **Rs. 2 Crores** during last 3 F/Y i.e. 2018-19, 2019-20, 2020-21. A certificate from Chartered Accountant, who has signed the Audited Balance Sheet of the company/firm should be attached.
7. The bidder should have at least one running contract with Public Sector/Private Sector Bank for similar line of activity. A copy of the order from the Public Sector/Private sector Bank should be attached.
8. Bidder should have not been black listed at any time by the Central /any of the State Governments/ PSUs, any Financial Institutions in India or abroad. In case, in the past, the name of their Company was black listed by any of the Govt. Authorities or PSUs, the name of the company or organization must have been removed from the said list as on date of submission of the RFP for the bids to be considered.
9. The Bidder should indicate the name(s) of the banks to which similar services are currently being provided along with their full addresses and details of the contact persons, for reference purpose. **Certificates of good performance from these banks should be enclosed to the Technical bid.**
10. The bidder shall adhere to the Private Security to Cash Transportation activities-

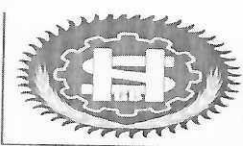
[Signature]
CM - GAD

[Signature]
CM - FD

[Signature]

[Signature]
N. Singh





Model Rules, 2018 issued by MHA and/or any State enactment in this regard.

11. The cash vans to be put into service should meet the specifications given in the **Annexure C**. The fleet of vehicles should be roadworthy and in excellent working condition, not more than **2 years** old (from the date of registration) on the date of commencement of contract and should not have run more than 30000 KM. No cash van should be more than **6 years** of age (from the date of registration) at any point of time during the currency of the contract or extensions thereof i.e. if any van exceeds the age of 6 years during the currency of the contract, the vendor shall replace it with a van not older than 6 years (from the date of registration) each time.
12. No taxi or hired vehicle shall be used for cash transportation activities by the service provider. Provided that a vehicle which is on long term contract with the service provider or Bank or Cash handling agency and the vehicle complies with the conditions for design and specification laid down in **Annexure C**.
13. KYC Verification and Police Verification Service provider shall not appoint or engage or deploy any personnel, unless such personnel has undergone through antecedent check and his proper KYC verification and police verification is done, before appointing or engaging or deploying them by the agency, in accordance of the Act or any other law for the time being in force. The service provider shall be responsible to comply with checks as per Rule 6 of PSA (Private Security to Cash Transportation Activities) Rules -2018.) Record of the antecedent check will be available with the Service Provider and the Bank and such verification should be updated every year.
14. The Class of Vehicle as "Light Commercial Vehicle "and the seating capacity as "5" including driver should be clearly endorsed by the RTO in the RC of the vehicle.
15. The cash van will be manned by one driver, to be provided by the Service Provider. Services are required to be provided Region-wise and the name of regions it covers are as follows: Hisar, Rohtak, Rewari, Gurgaon, Nuh(at Gurgaon), Panipat, Fatehabad, Bhiwani, Kaithal, Ambala.
16. Rates quoted by the vendor, shall include driver engaged by the Service Provider and secured Cash van and all other services specified in the RFP.
17. Each cash van is expected to cover a distance of 2,000 KMs per month and a minimum of 8 hrs per day on all working days and in exceptional cases, as per exigency beyond the 8 hrs period. The Service Provider shall provide the said services at the centers as communicated by Bank. Any addition/deletion to the list of centers may be done by exchange of letters by the Bank only at the sole discretion of the Bank.
18. The Bank will decide the usage and the route planning of van, depending on the requirement of the Bank from time to time.

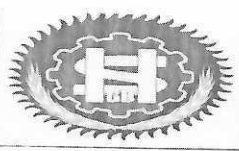
[Signature]
CM/MSD

[Signature]
CM/MSD

[Signature]

[Signature]





सर्व हरियाणा ग्रामीण बैंक
Sarva Haryana Gramin Bank
(भारत सरकार का उपक्रम)
(Govt. of India Undertaking)

आयोजक : पंजाब नेशनल बैंक

Sponsored by Punjab National Bank

19. The Service Provider shall provide its services for cash movement on all the working days, and be ready with stand-by arrangements for handling any vehicle break-down or absenteeism of personnel. In case of Break-down, the stand-by Cash Van shall reach within 3 Hours for movement of Cash, Custodians and Guards. It shall be the responsibility of the Service Provider to inform and get Police Aid from the near-by Police Station during such instances.
20. On any day when cash van as per Bank's specification is not available, making alternate vehicle arrangement (**with similar specification as per MHA & RBI specifications**) will be the responsibility of the Service Provider for which the Service Provider will not be entitled for any extra payment.
21. In case the Bank opens new Currency Chests/ Branches resulting in change in allocation of branches to existing Currency Chests, the service area of the Service Providers shall get modified accordingly. The Bank's decision in this regard will be final.
22. The successful bidder shall commence his services within one month from the date of work order. Any delay in commencement of the services will attract penalty of Rs. 1,000 per day per cash van.
23. The Bank reserves its right to recover the damages through any mode - by recovering from the amounts payable for the services rendered or by invoking the Bank Guarantee or any other assets of the successful bidder lying with the Bank.
24. All Cash Vans should have in-built air conditioned systems with proper cooling at all times so as to provide proper comfort to the staff and security guard inside.
25. The period of initial arrangement will be 2 years which may be extended on satisfactory operations for a further period of 1 year and so on at same terms and conditions with up to 10% hike in the quoted rates on mutual agreement between Bank and Service Provider. In this regard, the bidder shall submit Undertaking as per Annexure-D for executing all orders placed in line with cash movement services additionally during such period at the approved rates.
26. The Bank shall determine and notify additional cash vans, if required from time to time during the validity of the contract period.
27. The bidder shall use the cash vans provided under this contract exclusively for the Bank's service and the same shall not be engaged for any other assignment during the tenure of contract.
28. The agreement entered into with the successful bidder shall, unless earlier terminated continue to be operative in full force and effect, even after the expiry of 24 months, on a month to month basis until renewed or terminated by written notice. During such continuation of the Agreement the terms and conditions recorded in the agreement entered into with successful bidder shall be valid, subsisting and remain binding on both parties.
29. The Service Provider should equip themselves with necessary standby facilities to

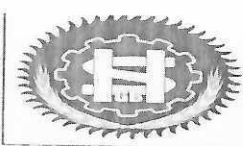
Cash Van Driver

Cash Van Driver

Cash Van Driver

Cash Van Driver





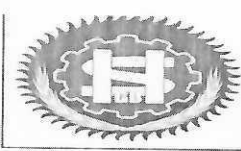
meet any contingencies and to ensure continuous and uninterrupted services.

30. The cash will be transported only in owned / leased security cash-vans of the Service Provider. No sub-letting of any provisions of this contract will be permitted. The services under the RFP have to be provided by the Service Provider and cannot be assigned/transferred to its subsidiary, associate or group company or any third party.
31. On being successful Bidder, bidder will be required to deposit Rs. 200000/- as Performance Guarantee at the time of execution of agreement to be retained as Security Deposit for a period of two year or extension thereof as mentioned above. The rates approved in the contract shall be valid during the entire period of validity of contract including extension thereof. The Performance Guarantee/Security Deposit shall be released to the Vendor without any interest on successful completion of validity of contract including extension thereof after deduction of loss/damage, if any, occurred to Bank.
32. Bank reserves the sole right for carrying out amendments/modifications/ changes in the bidding process including any addendum to this entire bid document. Amendment to the bid document, if any will be posted on the Bank's website. All the bidders must ensure that such clarifications / amendments have been considered by them before submitting the bid and all such addendums/ amendments/notices shall be binding on them. The Bank will not take responsibility for any omissions by bidders.
33. There should be no significant hand written corrections or alterations in the offer. Technical details must be completely filled up. Filling up of the forms using terms such as "OK", "accepted", "noted", "as given in brochure/manual" are not acceptable to the Bank. The Bank may treat offers not adhering to these guidelines as unacceptable.
34. Tender must be submitted in Two Parts as mentioned below:
 - a) Technical Bid along with relevant documents (Annexure A to E).
 - b) Financial Bid (Annexure F).
35. Supporting documents of Technical Bid should not contain any pricing or commercial information at all and the bid will be rejected summarily in case of containing such information.
36. The Bank further reserves the right to accept or reject any offer and annul the bidding process or even reject all the bids at any time prior to the award of the contract, without thereby incurring any liability to the affected bidder or bidders or without any obligation to inform the affected bidder or bidders about the grounds for the Bank's action.
37. The price quoted shall comprise of charges for providing cash vans along with driver for cash in transit service as per Bank's requirement on all working days for 2000 km in a month and minimum of 8 hours per day. It shall also be inclusive of all other services specified in the RFP. Charges for services provided above 8 hours for

CM GAD

CM-FD



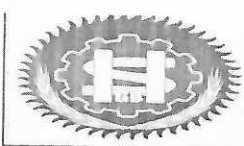


a day should be quoted separately on hourly basis. Additional time exceeding half an hour and more will be treated as one hour.

38. The leftover kilometers, if any i.e. usage less than 2,000 Kms in a month will be carried forward till the end of the financial year.
39. The prices should be inclusive of all applicable taxes like Central/State Government levies, sales taxes, VAT, excise duty, cess, charges, license fees, road permits, but exclusive of GST (CGST/SGST/IGST) and toll charges which will be payable at actual. Any upward / downward change in GST, if any, will be to the account of Bank. Bidder has to show the bifurcation/details of applicable GST (CGST/SGST/IGST) in every invoice.
40. Tentative Requirement of Cash Vans is 22 presently. The actual number of cash vans may vary and work of order shall be placed in phased manner based on the actual requirement of the Bank from time to time during the contract period.
41. The cost of all repairs, maintenance, accessories, fuel and oil used in the running of Cash Vans shall be borne by the Service Provider. The tyres provided with the van should always be in good condition and a spare wheel shall be provided in each Cash Van.
42. The Cash Vans should be insured comprehensively including vehicle, Driver, third party and cash custodians and armed guards etc.
43. Parking charge, if any and cost of fuel for distance between the Regional Office/Nodal Branch/Currency Chest to the parking place will be borne by the service provider.
44. Damages for non-fulfilment of the terms of the contract will be calculated per day per van at double the rate payable by the Bank. Such recovery will be up to a maximum of 10% of the contract value beyond which the contract is liable to be terminated at the sole discretion of the Bank.
45. Integrity Pact format is enclosed as per **Annexure-E**. The same is to be submitted on a non-judicial stamp paper of appropriate value along with Technical Bid. Only those tenderers, who commit themselves to the above pact with the Bank, shall be considered eligible for participate in the tendering process. The bids which are not containing the above pact shall be rejected.
46. Self-attested copies of documents/ certificates in support of the foregoing clauses should be submitted along with the Technical bid. Failure to comply with any of these conditions may result in rejection of the bid. Bank reserves the right to verify/evaluate the claims made by the Bidder independently. Any decision of the Bank in this regard shall be final, conclusive and binding upon the bidder.
47. The L-1 Bidder will be asked to display/demonstrate of their Cash Vans at Head Office, Rohtak for reference so as to comply the order within stipulated time. In case of deviation in adhering to the terms and conditions, the following actions shall be initiated:

[Handwritten signatures and initials]
CM-4540
CM-FD
Sareg
M. J. J.





सर्व हरियाणा ग्रामीण बैंक
Sarva Haryana Gramin Bank
(भारत सरकार का उपक्रम) (Govt. of India Undertaking)

प्रायोजक : पंजाब नेशनल बैंक

Sponsored by: Punjab National Bank

- **Termination of contract:** The Bank shall terminate the contract by giving 15 days' notice if
 - a) The bidder fails to deliver any or all requirements of work as specified in the tender document within the time period specified in the contract.
 - Or
 - b) If the bidder fails to perform any other obligations under the contract.

On such termination of contract, the Performance Guarantee submitted by the bidder may be forfeited


Chief Manager
GAD

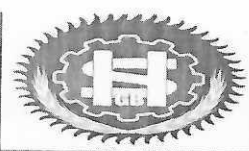

Chief Manager
I&AD


Chief Manager
FD


Chief Manager
MASD


General Manager
Chairman HO Tender Committee





सर्व हरियाणा ग्रामीण बैंक
Sarva Haryana Gramin Bank
(सरत सरकार का उपकरण) (Govt. of India Undertaking)

प्रायोजक : पंजाब नेशनल बैंक



Sponsored by: Punjab National Bank

TECHNICAL BID

Annexure-A

1.	Name of the Company/Firm/Organization									
2.	Date of commencement of Business									
3.	Complete address of Company - Administrative/Corporate Office/ Factory									
	Mobile no. / Telephone no.									
	E-mail address									
4.	The details of Authorized Person to make communication with the Bank.	<table border="1"> <tr> <td>Name</td> <td></td> </tr> <tr> <td>Designation</td> <td></td> </tr> <tr> <td>e-mail ID</td> <td></td> </tr> <tr> <td>Tel./ Mob. No.</td> <td></td> </tr> </table>	Name		Designation		e-mail ID		Tel./ Mob. No.	
Name										
Designation										
e-mail ID										
Tel./ Mob. No.										
5.	Name of the Proprietor/ Partners/ Directors with Residential address and Mobile no.									
6.	Documents of Registration under GST, PAN number (attach proof)									
7.	Whether Cash Van are owned or hired by the bidder (submit details)									
8.	The bidder must have at least one running contract with Public Sector/Private Sector Bank for similar line of activity i.e. providing Customized cash vans for cash movement (Attach Proof)									
9.	Experience in the Business (minimum 3 years' experience in similar line of activity i.e. providing Customized cash vans for cash movement. (attach client certificate, work order, contract documents)									
10.	Detailed description and value of works done for others banks in the past. (attach proof)									
11.	Whether the Bidders has Customized cash vans as specified in Annexure- C									
12.	Certified Copies of Balance Sheets, ITRs and Profit & Loss Account Statement for the last 3 F/Ys i.e. 2018-19, 2019-20, 2020-21 to be furnished.									

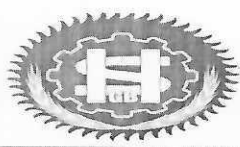
[Signature]
CM-GAD

[Signature]
CM-FD

[Signature]

[Signature]





सर्व हरियाणा ग्रामीण बैंक Sarva Haryana Gramin Bank

(सरकारी उद्योग)

(Govt. of India Undertaking)

प्रायोजक : पंजाब नेशनल बैंक



Sponsored by: Punjab National Bank

13.	Total turnover (Rs. In lacs) (Cash movement related work)	Financial Year 2018-19	Turnover* (in lacs)
		2019-20	
		2020-21	
14.	Have you ever been disqualified/ debarred banned by the Bank in past for non-fulfillment of contractual obligation? (undertaking as mentioned in Annex-D)		

*A certificate prepared by Chartered accountant (containing the UDIN no.) is to be submitted for financial year 2018-19, 2019-20, 2020-21, certifying the amount of turnover related to Cash movement related work. This certificate is to be submitted in addition to the balance sheet & profit and loss statement.

Date:

Place:

Signature of the Bidder / Authorized person
(Seal of the Firm/ Company)

CM - GAD

CM - ED





सर्व हरियाणा ग्रामीण बैंक Sarva Haryana Gramin Bank

(भारत सरकार का उपक्रम)

(Govt. of India Undertaking)

प्रायोजक : पंजाब नेशनल बैंक



Sponsored by: Punjab National Bank

Annexure-B

LIST OF MAJOR CUSTOMERS (During last three years only) (Attach Proof)

Name of Service Provider _____

Sl. No.	Name of the Dept./org.	Type of jobs undertaken	Period	Number of Cash Van employed		Performance Certificate attached (Y/N)
	Name of the Bank:			Year		
				19-20		
	Contact Person			20-21		
	Contact No.			21-22		

Place:

Date:

Signature with firm's stamp/seal

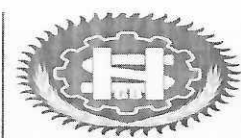
Name:

Designation:

CM GAD

CM-FD





Cash Van Specifications

Sr. No.	Technical Requirement
1.	The body of the vehicle shall be made up of strong metal sheets.
2.	The cash van should have two compartments viz. Drivers Compartment, Cash. Compartment. Drivers compartment should have sufficient space to accommodate custodians and armed guards.
3.	The entrance of the cash compartment shall be from the rear side to ensure proper visibility, operational feasibility and CCTV surveillance. CCTV system shall have minimum 4 Cameras i.e. front Camera, Rear Camera, Drivers Compartments Camera, Cash Compartments Camera.
4.	The CCTV system shall have a minimum 90 days' backup at any point of time. DVR to be fixed in a proper cabin with lock and key in a concealed manner.
5.	The Cash compartment should be inaccessible from outside the van unless operated internally through manual or electronic lock and cash compartment is specially reinforced with steel with only one door and grill gate.
6.	No windows should be provided in Cash compartment; however, minimum two roof lights to be provided Cash compartment and one in Passenger Compartment.
7.	The door windows in the driver compartment must have movable glass panes with welded mesh grills outside. The doors should have facility for locking & opening from inside
8.	The wire mesh on the co-driver window and other windows be of one square inch.
9.	Two rear-view mirrors in front i.e. one on each side.
10.	Should have Security alarm with panic switches with guard, driver and the custodian. (Even at the rear side at the vehicle). Panic switch shall be available in other two compartments also.
11.	Roadworthy and tip top condition, not older than 2 years vehicle and maximum of 30,000 KM run, on the date of execution of agreement should be pressed into service.
12.	All essential features of an efficient vehicle required. (Pollution compliant, GPS, CCTV recording facility, safety features, regulatory compliant vehicle along with other features). - Insurance to be compliant in respect to all the passengers (1+4) including driver and all staff. (Armed Guards/Custodians/Loader).
13.	All cash van should be GPS enabled and monitored live with geo-fencing mapping with the additional indication of the nearest police station in the corridor for emergency.
14.	Each cash van should have a. tubeless tyres including spare tyres, b. hooters. c. Portable Fire Extinguishers d. Two Emergency lights e. One battery operated Air-Pump f. Puncture repair kit

[Signature]
 CM & AD

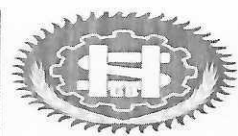
[Signature]
 CM-FD

[Signature]

[Signature]

[Signature]





Sr. No.	Technical Requirement
15.	All cash vans to be accorded security clearance from respective Security Officers of Service Provider before it becomes functional on duty (in writing).
16.	One roof light to be provided in the driver cabin, (where the Guard/Custodian sits).
17.	One first Aid Medical Box shall be provided
18.	All cash Van should be Air Conditioned with proper cooling system.
19.	GPS System. <ul style="list-style-type: none">- GPS System with user name and strong Pass word shall be provided, it should work on Vehicle battery- The user name and password should be shared in sealed cover to the CC I/C and as per requirement of RO / HO Authorities.- The option of resetting of this password shall be with HO. The system shall be under proper Warranty / AMC.
20.	Fire Safety <ul style="list-style-type: none">- The CASH VAN shall be provided with 2 portable Fire-Extinguishers. One Fire-Extinguishers shall be kept in the driver's compartment & other one in the rear compartment near the door.- Fire-Extinguishers shall be properly secured using clamps on the body of the vehicle- Periodical servicing/ refilling of the FireExtinguishers to be carried out.
21.	Insurance:- Adequate insurance coverage (other than Cash) for vehicle, Driver, against any injury / death due to road accident.
22.	Attested copies of the following documents are to be submitted to the concerned currency chest or the office attached with Cash Van (Copy of the same to be available in each Cash Van also): - <ul style="list-style-type: none">a. Registration Certificate of CVb. Vehicle permit of CVc. Tax paid challans of CVd. Vehicle insurance policy of CVe. Pollution certificate of CVf. Insurance coverage of an appropriate amount for risk relating to life of remitting staff/ escort team.g. Fitness certificate of the Vehiclesh. Copy of drivers' driving licensei. Telephone number of all Police Stations enroute (To be available while on duty)
23.	Operational Aspects: - Readiness of Cash Vans before duty. Fuel should be available for completing the day's duty. Fastag balance shall be available. At no moment, CV while on duty shall be taken to Petrol Pump or shall get stranded in queues for non-availability of fastag balance.

[Signature]
CM & AD

[Signature]
CM-ED

[Signature]

[Signature]





सर्व हरियाणा ग्रामीण बैंक
Sarva Haryana Gramin Bank
(भारत सरकार का उपक्रम) (Govt. of India Undertaking)

प्रायोजक : पंजाब नेशनल बैंक



Sponsored by: Punjab National Bank

Annexure-D

(on Company/Firm Letter Head)

Declaration

1. I/We have read the instructions and terms conditions given in the notice Inviting bids for providing customized cash vans to the Bank. I/ We understand that any decision to be taken by the Bank will be on the basis of the information furnished/ declarations made by us in the bid. Should the information given by us in this document prove to be false / incorrect at any time afterwards, contract awarded to us will be liable for termination without any prior notice. I/ We shall be solely responsible for the consequences and decision of the Bank will be binding on me/ us.
2. I/We understand and agree that the decision of the Bank in selection of the Service Provider(s) will be final and binding on me/ us.
3. I/We declare that no material fact with regard to operations of cash movementservices has been suppressed / withheld by us and I/we have no objection in the Bank making independent inquiries with the Banks/clients for whom we are presently providing cash movement services.
4. If our offer is accepted, we undertake to provide Customized Cash van in conformity with the TENDER terms and conditions.
5. We accept all the Instructions, Technical Specifications, Terms and Conditions and Scope of Work of the subject Tender Document.
6. We hereby irrevocably undertake that our firm/company is/are not blacklisted by any of the Government Departments / RBI / Public Sector Banks / Private Banks / Financial Institutions during the last three years as on date of submission of this applications.
7. In compliance to **Sl. No. 25 of Terms and Conditions** mentioned in the Tender Document, we submit to execute the work of providing customized Cash vans for movement of cash between currency chests and branches on being **successful L-1 Bidder** for the items in whole or in part at the rates approved in the Tender during the period of Tender. Further, if required, the contract can be extended further on mutual agreement after the expiry of tenure on same terms & conditions on year to year basis. I/We shall also execute additional orders placed in line for providing customized Cash Vans services **at the approved L-1 rates during such period.**

Place:

Date:

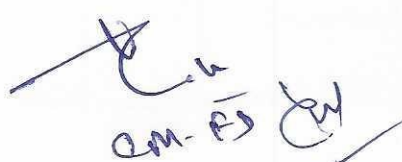
Signature with firm's stamp/seal

Name:

Designation:


CM GAD




AM-PS CM







सर्व हरियाणा ग्रामीण बैंक
Sarva Haryana Gramin Bank

(भारत सरकार का उपक्रम)

(Govt. of India Undertaking)

प्रायोजक : पंजाब नेशनल बैंक

Sponsored by: Punjab National Bank

GAD, Head Office, SHGB Bhawan, Plot No.1, Sector-3, Rohtak-124001

Integrity Pact

Sarva Haryana Gramin Bank, a Regional Rural Bank body constituted after amalgamation through Gazette Notification dated 29.11.2013 issued by the Government of India (Banking Division), in exercise of powers conferred under RRB Act, 1976, sponsored by Punjab National Bank, carrying on Banking business and having its Head Office at Plot no. 1, Sector 3, Rohtak, 124001, (Haryana) hereinafter referred to as "The Principal", which expression shall mean and include unless the context otherwise requires, its successors in office and assigns of the First Part.

And

M/s _____ having its registered office at _____ hereinafter referred to as "The Bidder/Contractor", expression shall mean and include unless the context otherwise requires, successors and permitted assigns of the Second part.

Preamble

The Principal intends to award, under laid down organizational procedures, contract/s for _____.

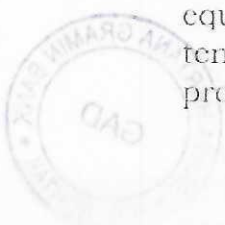
The Principal values full compliance with all relevant laws of the land, rules, regulations, economic use of resources and of fairness/transparency in its relations with its Bidder(s) and/or Contractor(s).

In order to achieve these goals, the Principal will appoint Independent External Monitors (IEMs) who will monitor the tender process and the execution of the contract for compliance with the principles mentioned above.

Section 1- Commitments of the Principal

(1) The Principal commits itself to take all measures necessary to prevent corruption and to observe the following principles:

- a. No employee of the Principal, personally or through family members, will in connection with the tender for, or the execution of a contract, demand, take a promise for or accept, for self or third person, any material or immaterial benefit which the person is not legally entitled to.
- b. The Principal will, during the tender process treat all Bidder(s) with equity and reason. The Principal will in particular, before and during the tender process, provide to all Bidder(s) the same information and will not provide to any Bidder(s) confidential/additional information through





GAD, Head Office, SHGB Bhawan, Plot No.1, Sector-3, Rohtak-124001

all the payments made to the Indian agent/representative have to be in Indian Rupees only.

e The Bidder(s)/Contractor(s) will, when presenting their bid, disclose any and all payments made, is committed to or intends to make to agents, brokers or any other intermediaries in connection with the award of the contract.

f. Bidder(s)/Contractor(s) who have signed the Integrity Pact shall not approach the Courts while representing the matter to IEMs and shall wait for their decision in the matter.

(2). The Bidder(s)/Contractor(s) will not instigate third persons to commit offences outlined above or be an accessory to such offences.

Section-3 Disqualification from tender process and exclusion from future contracts.

If the Bidder(s)/Contractor(s) before award or during execution has committed a transgression through a violation of Section 2, above or in any other form such as to put their reliability or credibility in question, the Principal is entitled to disqualify the Bidder(s)/Contractor(s) from the tender process or take action as per the procedure mentioned in the "Guidelines on Banning of business dealings".

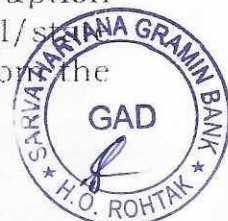
Section 4-Compensation for Damages

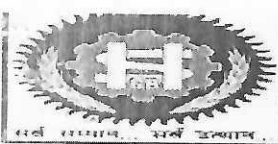
(1). If the Principal has disqualified the Bidder(s) from the tender process prior to the award according to Section 3, the Principal is entitled to demand and recover the damages equivalent to earnest Money Deposit/Bid Security.

(2). If the Principal has terminated the contract according to Section 3, or the Principal is entitled to terminate the contract according to Section 3, the Principal shall be entitled to demand and recover from the Contractor liquidated damages of the contract value or the amount equivalent to Performance Bank Guarantee.

Section 5- Previous transgression

(1) The Bidder declares that no previous transgression occurred in the last three years immediate before signing of this integrity pact with any other Company in any country conforming to the anti-corruption approach or with any Public Sector Enterprises or central/state government department in India that could justify his exclusion from the





GAD, Head Office, SHGB Bhawan, Plot No.1, Sector-3, Rohtak-124001

(4) The Monitor is under contractual obligation to treat the information and documents of the Bidder(s)/Contractor(s)/Subcontractor(s) with confidentiality. The Monitor has also signed declarations on 'Non-Disclosure of Confidential Information' and of 'Absence of Conflict of Interest'. In case of any conflict of interest arising at a later date, the IEM shall inform the Chairman, Sarva Haryana Gramin Bank and recuses himself/herself from that case.

(5) The Principal will provide to the Monitor sufficient information about all meetings among the parties related to the Project provided such meetings could have an impact on the contractual relations between the Principal and Contractor. The parties offer to the Monitor the option to participate in such meetings.

(6) As soon as the Monitor notices, or believes to notice, a violation of this agreement, he/she will so inform the Management of the Principal and request the Management to discontinue or take corrective action, or to take other relevant action. The monitor can in this regard submit non-binding recommendations. Beyond this, the Monitor has no right to demand from the parties that they act in a specific manner, refrain from action or tolerate action.

(7) The Monitor will submit a written report to the Chairman, Sarva Haryana Gramin Bank within 8 to 10 weeks from the date of reference or intimation to him by the Principal and, should the occasion arise, submit proposals for correcting problematic situations.

(8) If the Monitor has reported to the Chairman, Sarva Haryana Gramin Bank, a substantiated suspicion of an offence under relevant IPC/PC Act, and the Chairman, Sarva Haryana Gramin Bank has not, within the reasonable time taken visible action to proceed against such offence or reported it to the Chief Vigilance Officer, the Monitor may also transmit this information directly to the Central Vigilance Commissioner.

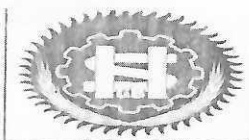
(9) The word 'Monitor' would include both singular and plural.

Section 09- Pact Duration

This Pact begins when both parties have legally signed it. It expires for the Contractor 12 months after the last payment under the contract, and for all other Bidders 6 months after the contract has been awarded. Any violation of the same would entail disqualification of the bidders and exclusion future business dealings.

If any claim is made/lodged during this time, the same shall be binding and continue to be valid despite the lapse of this pact as specified above, unless it is discharged. Determined by the Chairman, Sarva Haryana Gramin Bank.





Financial Bid

Sr. No.	Services	Approved KMs & Hours	Unit	Rate per cash van
1.	To provide customized Cash Vans along with Driver.	Monthly Charges per cash van for 8 hours per day and 2000 KM per month	Per month	

- **L1 Vendor will be decided on the Rate of monthly charges per Cash Van for 8 Hours per day and 2000 Kms per month.**

Following charges must also be quoted by the bidders which will be negotiable between the L1 bidders and the Bank:

Sr. No.	Services	Approved KMs & Hours	Unit	Rate
1.	To provide customized Cash Vans along with Driver.	Per KM charges for additional KMs above 2000 per month	Per Kilometre	
		Per hour charges for additional hours above 8 hours per day	Per hour	

- Tentative Requirement of Cash Vans is 22 at present. The actual number of cash vans may vary and work order shall be placed in phased manner based on the actual requirement of the Bank from time to time during the contract period.
- The charges should be quoted inclusive of all taxes, duties, levies etc., but excluding GST and toll charges. GST will be paid on the bill amount. Cost of toll charges will be borne by Bank
- Count of Kilometer run will start from and end at the Nodal branch/currency chest/Regional office on daily basis. Duration of run from/to parking place will be borne by Service Provider.

Place:

Date:

Signature with firm's stamp/seal

Name:

Designation:

[Signature]
CM a AD

[Signature]
CM-FD

[Signature]

[Signature]

