

NOTICE INVITING TENDER

for Interior & furnishing work of Chairman Secretariat (CMS) Head Office Rohtak, Distt-
Rohtak from Bank Empaneled Venders

Sarva Haryana Gramin Bank

Head Office, General Administration Division
Plot No 1, Sector – 3, Rohtak - 124001

TENDER NOTICE

Sarva Haryana Gramin Bank invites limited tender from Bank empaneled vendors for Interior & furnishing work of Chairman Secretariat (CMS) Head Office Rohtak, Distt- Rohtak.

Estimated Cost of the work: Rs 9.00 lakh; EMD: Rs 18,000/-;

For details, visit our website www.shgb.co.in

Any corrigendum/clarification in respect of above said work shall be released only at our website www.shgb.co.in which may be visited regularly by intending bidders. Bank reserves its right to reject any or all the tenders without citing any reason at any stage.

Last date for bid submission is: 30-12-2024 till 14:00 hrs.

Date of opening of Bids: 30-12-2024 at 15:30 hrs.

Chief Manager

SARVA HARYANA GRAMIN BANK

PART A

TECHNICAL BID

**Interior and Furnishing works of Chairman Secretariat (CMS) Head
Office Rohtak, District: Rohtak**

Sarva Haryana Gramin Bank,
Head Office, Rohtak
Email- hogadshgb@shgbank.co.in

Interior & furnishing work of Chairman Secretariat (CMS) Head Office Rohtak, Distt- Rohtak

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To,
All Empaneled vendor
For Interior & Furnishing work (Eligible under category)

Dear Sir,

Notice of Invitation of Tender

Reg: Interior & furnishing work of Chairman Secretariat (CMS) Head Office Rohtak

Sealed Bids on item rate basis are invited from your firm for above mentioned work at Chairman Secretariat Head Office Rohtak.

2. SUBMISSION OF TENDERS

2.1 The Bids are to be submitted in three separate envelopes each sealed and clearly super scribed as to envelope number and contents as indicated below. All the three envelopes shall be contained in a large envelope super scribed "**Interior & furnishing work of Chairman Secretariat Head Office Rohtak**". Bidders have been provided one set of tender documents comprising of general items & conditions Part-A (for envelope No.2) and schedule of quantities, Part-B (for Envelope No.3) for submission of their tender.

2.2 Bidders must ensure before submitting their tender that the tender document including corrigendum (if any) has been duly signed and stamped on each page as per instructions.

2.3 ENVELOPE NO.1

Envelope No.1 shall contain **Earnest Money Deposit (EMD)** of Rs 18,000/.(Rs Eightee thousand only) by crossed Demand Draft/ Pay Order from scheduled commercial bank, payable at Rohtak and drawn in favour of **Sarva Haryana Gramin Bank** and to be submitted with Envelope-I. This envelope shall be super scribed "**Tender EMD for "Interior & furnishing work of Chairman Secretariat Head Office Rohtak."**"

2.4 ENVELOPE NO.2

Envelope No.2 shall contain tender document (Part 'A'), having each page and correction duly signed by tenderer including tender form duly filled in, complete details and description including all data are to be supplied by Bidders as specified in the information and instructions to tenderers. This envelope shall be super scribed "**Envelope No.2, for the work of "Interior & furnishing work of Chairman Secretariat Head Office Rohtak"**"

2.5 ENVELOPE NO.3

Envelope No.3 shall contain only Schedule of Quantities (Part "B") and prices duly filled in and signed on each page by the Bidder. This envelope shall be super scribed "**Envelope No.3, Price bid for the work of "Interior & furnishing work of Chairman Secretariat Head Office Rohtak."**"

3. Sealed Bids as above will be received in the office of the Chief Manager, General Administration Division, Head Office, Rohtak **up to 14:00 hrs. on 30.12.2024**. Envelope No.1, 2 & 3 will be opened on 30.12.2024 at 15:30 hrs.
4. Bids received late on account of any reason whatsoever and telegraphic bids shall not be entertained in any case whatsoever.
5. **Earnest Money Deposit (EMD)** of Rs 18,000/.(Rs Eighteen thousand only) by crossed Demand Draft/ Pay Order from scheduled commercial bank, payable at Rohtak and drawn in favour of Sarva Haryana Gramin Bank. Earnest Money Deposit (EMD) in form of Demand Draft in favour of Sarva Haryana Gramin Bank, payable at Rohtak, have to be submitted in a separate envelope along with the hard copy of Technical Bid before last date and time of physical bid submission. Tenders without EMD in the form of Bank draft will be summarily rejected as NON-RESPONSIVE.
6. The Bid shall be valid for a period of not less than 90 days after the date of opening of the Financial Bid.
 - a For any further information/queries please contact Mr. Basant Kumar Uniyal Mob No: 7053900909 e-mail: hogadshgb@shgbank.co.in. The site may also be inspected on any working day from 13.12.2024 to 30.12.2024 Between 11AM to 02 PM only with prior permission of Bank.
7. The Bank shall not be bound to accept the lowest bid and reserves the right to accept or reject any or all the bids at any stage without assigning any reasons whatsoever.
8. The bidder shall indicate no commercial or technical condition or qualification of any sort in the bid otherwise the bid shall be liable to be rejected summarily.
9. Rates quoted by the firm /bidder in the Financial Bid should be exclusive of GST.

Chief Manager

SECTION - 2

LETTER SUBMITTING TENDER

**Chief Manager,
General Administration
Division, Head Office, Plot
No 1, Sector 3,
Rohtak (Haryana)
Pin 124001**

Dear Sir,

Reg: Interior & furnishing work of Chairman Secretariat Head Office Rohtak

1. Having visited the site and examined the drawings, conditions of contract, special conditions of contract, general specifications and detailed specifications, schedules and bill of quantities for the execution of the above named works, we offer to complete and
2. maintain the whole of the said works in conformity with the said drawings, conditions of contract, specifications, schedules and bill of quantities for the sum stated in bill of quantities of this Tender Document or such other sum as may be ascertained in accordance with the said conditions of contract.
3. We undertake to complete and deliver the whole of the works comprised in the contract within the stipulated time stated in the tender.
4. We have independently considered the amount of liquidated damages of tender hereto and agree that it represents a fair estimate of the loss likely to be suffered by you in the event of the works not being completed in time.
5. We agree to abide by this tender for the period of 90 days from opening of Price Bid/Financial Bid or extension there of as required by the Bank from the date fixed for receiving the same and it shall remain binding upon us and may be accepted at any time before the expiry of that period.
6. We confirm that the period and rates as referred in the agreement or general conditions of contract are given or summarized to which we give our consent and agree to abide by the same.
7. We understand that if our tender is accepted, we are to be jointly and severally responsible for the due performance of the contract.
8. We understand that you are not bound to accept the lowest or any tender you may receive and may reject all or any tender, accept or entrust the entire work to the Contractor without assigning any reason or giving any explanation whatsoever.
9. We have submitted EMD and we accept that EMD will be forfeited & we shall be debarred from participating in tender process for a period of one year in the event our tender is accepted and we fail to execute the contract when called upon to do so.

Dated this day of _____, 20....

Signature _____ in the capacity of _____ duly
authorized to sign tenders for and on behalf of _____
(IN CAPITALS)

Tender submitted on _____ before _____ P.M.

SECTION - 3

ARTICLES OF AGREEMENT

This agreement is made at on day of 20..... between Sarva Haryana Gramin Bank having its Head office at Plot No. 1, Sector 3, Rohtak - 124001 (Hereinafter referred to as "The Bank " which expression shall be deemed to mean and include its successors, administrator, permitted assigns) of the one part & (Herein after called "the Successful Bidder/Contractor" which expression shall be deemed to mean and include its successors, administrator, permitted assigns) of the other part.

Whereas the Bank has floated tender documents inviting tenders from empaneled contractors for the job of **Interior Furnishing Work at Chairman Secretariat Head Office Rohtak**

WHEREAS the Bank is desirous of executing work of **Interior Furnishing Work at Chairman Secretariat Head Office Rohtak** and has by letter of acceptance dated accepted a tender by the Contractor for above mentioned work. After discussion, the Bank and the Successful Bidder/Contractor agree to enter into this agreement on the terms and condition set out hereunder:

NOW THIS AGREEMENT WITNESSES AS FOLLOWS:

1. In this agreement words and expressions shall have the same meaning as are respectively assigned to them in the said conditions of contract hereinafter referred to :
2. The following documents, terms and conditions contained therein shall form and construe as integral part and parcel of this agreement and be read as part and parcel of this agreement, viz.
 - a. Original tender document.
 - b. Relevant correspondence all letter/ correspondence forming parts of contract and referred to in acceptance letter.
 - c. Acceptance letter
 - d. Bill of quantities.
 - e. Other additional documents as required.
3. The aforesaid documents shall be taken as complementary and mutually explanatory of one another, but in the case of ambiguities of discrepancies the latest documents issued by the Bank shall prevail over the earlier documents.
4. In consideration of payment to be made by the Bank to the successful bidder/Contractor as hereinafter mentioned, the successful bidder hereby covenants with the Bank to perform execute, complete and maintain the work in due respects and in conformity with the provision of the contract and tender documents.
5. The Bank hereby covenants to pay the successful Bidder/Contractor in consideration of the execution, completion of the work such sums as shall become payable hereunder at the time(s) and in the manner prescribed in the said conditions and price schedule of quantities / bill of quantities prescribed in the contract.
6. All disputes or differences whatsoever arising between the parties shall be settled amicably. However, in the event of such dispute, difference or question, etc. remaining unsolved, the same shall be referred to the arbitration by a sole Arbitrator to be nominated by the competent authority of Sarva Haryana Gramin Bank and the provisions of the Arbitration & Conciliation Act, 1996, and the

Rules and Regulations framed thereunder, as may be amended from time to time, shall be applicable. The award made in pursuance thereof shall be binding on the parties. The place of such arbitration shall be at Rohtak and the language shall be English. The Parties to the arbitration shall bear their own costs. The Arbitrator shall give a reasoned award.

All disputes arising out of or in connection with this agreement shall be deemed to have arisen in Rohtak and only the courts of Rohtak shall have the jurisdiction to determine the same.

7. Notices as required by the agreement that shall be entered with the successful bidder shall be sent to the addresses as would be mentioned first therein or such other addresses as the Parties may designate from time to time, and shall be sent by certified or registered mail with acknowledgement due on receipt.

| SIGNED AND SEALED AND DELIVERED BY THE

Said

Said

(Name)

(Name)

on behalf of the Contractor

on behalf of the Bank

In the presence of

In the presence of

Name:

Name

Address:

Address:

This form is included in the tender documents only for the information of the bidders. Only the successful bidder will be in due course, required to complete the form.

SECTION - 4

APPENDIX REFERRED TO IN THE GENERAL CONDITIONS

1. Defect liability period : Twelve months from the date of virtual completion of work. Virtual completion of project will be certified and recorded by Bank/ Architect/ Consultant.
2. Date of Commencement : 7th day from date of award of work.
3. Stipulation period of completion : 30 days from date of commencement
4. Retention Money for defect liability period : 8% of interm invoices subject to 5% of total contractual work value
5. Liquidated damages for : **1.00% of the contract amount per week subject to maximum of 10% of the accepted Contract Sum.**
6. The Retention amount will be refunded within 30 days after end of the defect liability period, provided that contractor has satisfactorily carried out all the works attended to all defects in accordance with the conditions of the Contract, including the site clearance.

After completion of work, retention money can be refunded after obtaining a Bank Guarantee of equivalent amount for a time period till the end of defect liability period plus claim period. Bank Guarantee should be from any Scheduled Commercial Bank other than Sarva Haryana Gramin Bank. Claim period would be considered as mentioned on Bank Guarantee or 03 Months after the end of defect liability whichever is later.

SECTION - 5

GENERAL CONDITIONS

1. Sealed bids shall be addressed to General Manager / Chief Manager, Sarva Haryana Gramin Bank, Head Office, Rohtak and super scribed “**Interior and furnishing work at Chairman Secretariat Head Office Rohtak**” and should reach the Bank before 02.00 PM on 30.12.2024 positively.
2. No bids shall be received after 02.00 PM on 30.12.2024 and the tenders shall be opened on 30.12.2024 at 03.30 PM unless otherwise informed.
3. The bids will remain valid for a period of 90 days from the date of opening of Financial Bids. Bank reserves the right to accept or reject any or all the tenders without assigning any reason what so ever.
4. At the time of submission, every bid must be accompanied by: -
 - a. Earnest Money Deposit of Rs 18,000/(Rs Eighteen thousand only) by crossed Demand Draft/ Pay Order from scheduled commercial bank, payable at Rohtak and drawn in favour of Sarva Haryana Gramin Bank.
 - b. Duly signed and stamped copy of all pages of tender document.
 - c. Undertaking to be submitted to Bank by Bidder (on stamp paper of Rs.100/-) that *“I/We have not been black-listed/ barred by Department of Financial Services, Govt. of India and my company does not feature in the debarment list on Central Public Procurement Portal (CPPP) maintained by Department of Expenditure, Ministry of Finance, Govt. of India.*
 - d. Self-certification that the bidder meets the “local content” requirement for “Class-I local supplier”.

Note: - The bidder should be Class-I local supplier. “Class-I local supplier” means a supplier or service provider, whose goods, services or works offered for procurement, meets the minimum “local content” as prescribed for Class-I local supplier as per DPIIT vide OM P-45021/2/2017PP (BE-II) dated 16.09.2020 issued the Public Procurement (Preference to Make in India) Order 2017-revision. The “local content” requirement to categorize a supplier as “Class-I local supplier” is minimum 50%. “Local content” means the amount of value added in India which shall, unless otherwise prescribed by the nodal ministry, be the total value of the item procured (excluding net domestic indirect taxes) minus the value of imported content in the item (including all customs duties) as a proportion of the total value, in percent.

5. The bidder shall quote the rates in figures as well as in words. In case of any discrepancy, rate quoted in words will prevail.
6. All erasures and alterations made while filling the tender must be attested by initials of tenderer. ***Overwriting of the figures is not permitted.***
7. The Bank reserves the right to reject any or all the tenders, accept part of any tender or entrust the entire work to any other contractor or divide the work to more than one

- contractor (item wise) without assigning any reason or giving any explanation. The rates quoted by the contractor will hold good for this bifurcation and no compensation will be paid on this account.
8. Joint tenders shall not be considered.
 9. On receipt of information from the Bank on the acceptance of his tender, the tenderer within seven (7) days should submit his acceptance of the work order. If the successful bidder fails to undertake the work, the earnest money deposited by him will be forfeited and acceptance of his bid may be withdrawn.
 10. The rates quoted in the tender shall include all charges of scaffolding, lift for all height, any tools and plants, freight, labour, conditions and fluctuation in the rates, all taxes or expenditure for carrying out the work.
 11. Electricity & Water shall not be provided by Bank to Contractor. Further necessary arrangement/extension, if required, shall be done by the contractor at his own cost with the approval of Bank.
 12. No escalation in rates will be allowed under any circumstances.
 13. The successful bidder is bound to carry out entire work within the period stipulated in the Appendix. The tenderer will have to pay liquidated damages for non-completion of job within stipulated period at 1.00% of the contract amount per week subject to maximum of 10% of the accepted Contract Sum as per Procurement policy of Bank.
 14. The liquidated damages as mentioned above may not be enforced if the contractor applies for extension of time mentioning the reasons for extension. Extension of time in days may be granted by the Bank at its own discretion if it is proved that contractor is not at fault for extending the work beyond stipulated date of completion.
 15. The successful bidder is bound to carry out items of work necessary for completion of job even though the same are not included in the schedule of quantity. Rates of extra items shall be derived from the tender. In case the rates do not exist in the tender and extra item is not similar to tender item, then the rates shall be worked out on the prevailing market cost of material sustained by purchase vouchers / Bill and labour including wastage plus 15% towards contractor's profit and overhead plus GST as applicable.
 16. The contractor must co-operate with other contractors appointed by the bank so that entire work proceeds smoothly and to the satisfaction of the bank.
 17. The contractor shall remove all marks & stains etc. wash and clean the floors at his own cost and hand over the site in proper manner on the completion of work.
 18. The contractor shall acquaint himself with the site conditions, making his own arrangement for storing of material at site, lift cartage etc.
 21. Eight percent of the value of work done shall be deducted as security deposit from the running bills of the contractor and will be retained for defects liability period (as mentioned in the Appendix) and shall be released after the defects liability period, provided no defects are noticed during the period.
 22. The contractor shall attend to all defects noticed during defect liability period. If the contractor fails to attend the defects, these defects will be rectified by the bank and the expenditure incurred on this account shall be recovered from their security deposit.

23. The contractor shall make adequate arrangement for watch and ward of his material and shall ensure the safety, breakage and any theft of material fixed or unfixed by him or sub-contractors.
24. The work executed should be got approved by the Bank and the contractor shall rectify any bad workmanship pointed out at any stage and remove from site all the rejected materials, immediately.
25. The contractor shall be responsible for implementing all the applicable labour laws as may be amended from time to time, compensation for injury and accident to person whether employed by him or by his sub-contractor.
26. The contractor shall take necessary precautions for carrying out the work avoiding any damage to structures/decorative parts of the property. The contractor shall rectify any damages thereon at its cost.
27. The contractor shall ensure that workmen employed by him for execution of work are suitably covered against Workman's Compensation Act and that all liabilities arising out of Workman's Compensation Act, ESIC and other legislative enactments applicable to such works and workmen shall be to the contractor's account. The Bank shall not be liable for any compensation to be paid to the workmen by the Contractor in any manner whatsoever.
28. The works shall be carried out as per drawings/specifications and to the entire satisfaction of the bank or its authorized representatives.
29. The contractor shall give due notice to the bank to check measurements of any work, which is likely to be hidden before covering the same.
30. The contractor shall submit running bills for the value of work done not less than interim payment (as mentioned in the Appendix) mentioning full nomenclatures of items, rates, amount, measurement sheets, reasons for part rates claimed, if any.
31. In case of non-completion or delay in completion of work or non-removal of defects in time, the Bank shall be free to appoint another agency to get the job done at contractor's risk and cost.
32. Income Tax as applicable will be deducted at source from the Contractor's bill and will be deposited with the ITO as per rules.
33. The Bank may delay the progress of work, without in any way, vitiating the contract and grant such extension of time for the commencement/completion of the contract as it may think proper and sufficient in consequence of such delay and the contractor shall not make claim for compensation or damage in relation thereto.
34. The contractor shall not execute any extra item without Bank's permission in writing.
35. The quantities mentioned in the schedule of quantities are approximate and can vary up to any extent. Payment shall be made on actual work done by the contractor. However, the contractor should not deviate the quantity without Bank's permission.
36. Conditional tender quoted by the bidder is liable to be rejected.
37. The Bank has a right to alter the nature of work and to add or omit any item of work or to have the opinion of the same carried out departmentally or otherwise and such alternation of variations shall be carried out without prejudice to this contract.
38. The Bank has right to terminate the contract, if the contractor abandons the work or fails to commence and complete the work in time or fails to abide by the contract conditions.
39. The rates should be actual and nearest to the market rates. The Bidders should not quote the Freak Rates. The Bank have right to cancel bids of those bidders if found freak rate in the tender rate.

Deviation in Tender Quantities: -

40. The bid rate shall hold good for any increase in the tender quantities upto the variation of 25%. In case tender quantities of an individual item exceeds the deviation limit of 25%, the rates for the excess quantities over and above the deviation limit then the rates will be worked out on the prevailing market cost of material sustained by purchase vouchers / bills and labour including wastage plus 15% towards Contractor's profit and overheads.
41. ***Substitution:*** - Should the contractor desire to substitute any materials and workmanship, he/they must obtain the approval of the Bank in writing for any such substitution well in advance. Materials designated in the specification identified by such Term as "Equal" or "Other approved" etc. specific approval of the Bank/Architects to be obtained in writing.
42. ***Concealed Work :-*** The contractor shall give due notice to the Bank whenever any work is to be buried in the earth, concrete or concealed or otherwise, becoming inaccessible later on, in order that the work may be inspected and correct dimensions taken before such burial, in default whereof the same shall, at the opinion of the Bank be either opened up for measurement at the contractor's expense or no payment may be made for such materials, should any dispute or difference arise after the execution of any work as to measurements etc. or other matters which cannot be conveniently tested or checked, the notes of the Bank shall be accepted as correct and binding on the Contractor.
43. The successful bidder is bound to carry out items of work necessary for completion of job even though the same are not included in the Schedule of Quantities. Rates of extra items will be derived from the tender. In case the rates do not exist in the tender and extra item is not similar to tender item, then the rates will be worked out on the prevailing market cost of material sub stained by purchase vouchers and labour including wastage Plus 15% towards Contractor's profit and overheads.

Advance Payment and Secured Advance:-

44. Advance payment for works actually executed but not measured and billed for, should not be made generally. Payment should only be made after the detailed measurements of the work are taken and recorded and the contractor's bill for the same is approved by the Competent Authority of the Bank.
45. However, advance payments on the running bills to the extent of 75% of the Banks' empaneled architects certified amount may be made wherever found necessary. In such cases, it shall be ensured that the test checking of the measurements & scrutiny of bills are completed before payment of the next running bill.
46. Secured advance against the security of materials brought to site may be made to the contractors whose contract is for finished work. In such cases, the Competent Authority may sanction advances upto an amount not exceeding 75% of the value (invoiced/assessed value) of such materials, provided that they are of a durable/non-fragile nature and that an Indemnity Bond is drawn up with the, contractor under which the Bank secures a lien on the materials and is safeguarded against loses due to the contractor postponing the execution of work or to the shortage or misuse of the materials,

and against the expense entailed, if any, for their proper watch and safe custody. Recoveries of advances so made should not be postponed until the whole of the work entrusted to the contractor is completed. They should be made from his bills for works done as the materials are used, the necessary deductions being made whenever the item of work in which they are used are billed for.

47. **Disputes and Arbitration:** All disputes or differences, whatsoever, arising between the parties out of or in relation to the terms and conditions, meaning and operation or effect of this Agreement or breach thereof shall be settled amicably.

In case they are not able to settle the disputes or differences between them amicably, the matter may be referred to a sole arbitrator to be appointed by the bank after issue of at least 30 day notice in writing to the other party clearly setting out there in the specific disputes and the same shall be settled by arbitration in accordance with the Indian Laws relating to arbitration, i.e. in accordance with the provision of the Indian Arbitration and Conciliation Act, 1996 and Rules and Regulations framed thereunder and the award made in pursuance thereof shall be binding on the parties. Parties to the arbitration shall bear their own costs.

The venue of arbitration shall be Rohtak.

All arbitration proceeding shall be conducted in English and a daily English record of such proceeding shall be maintained.

Any appeal against the arbitration award will be subject to the jurisdiction of courts at Rohtak only.

Successful Bidder/Contractor shall continue to work under the work Contract during the arbitration proceedings unless otherwise directed in writing by the bank, unless the matter is such that the works/services cannot possibly be continued until the decision of the arbitrator or of the presiding arbitrator, as the case may be, is obtained.

BANK

CONTRACTOR

SECTION - 6

SPECIAL CONDITIONS OF CONTRACT

1. Intending contractor shall visit the site and get acquainted with site conditions and activities during the working hours before quoting the rates. The contractor should note and bear in mind that the Bank shall bear no responsibility for the lack of acquaintance of site and other conditions or any information relating thereto or on its part.
2. All measurements shall be made as per CPWD norms. If for any item of work specification are not available in tender documents, latest CPWD specifications shall be followed.
3. Site should be cleaned every day and all the unusable material/malba shall be removed from the site and unusable materials shall be stacked properly so that there is no hindrance for staff and public failing which bank will remove the same at their level and reasonable amount as considered appropriate by the Bank shall be recovered from the contractor's bill.
4. The work should be carried out as per latest CPWD specification and as per the standard engineering practice.
5. The contractor shall take all necessary precautions for carrying out the work avoiding any damage to the structure, marble flooring of stair case and paint on the wall etc. before and during execution of job. If any damage occurs during the execution, the contractor shall rectify the damages done at his cost. All necessary precautions should be taken for avoiding damage to other flats and common areas.
6. The contractor shall employ competent supervisor for the work who shall be available (by turn) throughout the working hours to receive and comply with instruction of the Bank.
7. During execution of work contractor should ensure that no hindrance or inconvenience is caused to the occupants in the building.
8. The rate shall be firm throughout the contract period including extension of time if any granted and shall not be subject to change under any circumstances. Nothing shall be paid on this account.
9. The contractor shall be required to maintain the coordination with the Building Maintenance Contractor and other authorities/representatives of the Bank, if required.
10. No old / dismantled material shall be used by the contractor in the work under any circumstances unless otherwise specified or under instructions of the bank.
11. The bidder shall visit the site and examine all the items including the rebate items and site condition before quoting the rates in relation to this tender document.

12. All material which contractor proposes to be used in the work is to be got approved by the contractor from the bank before bringing the material at site.
13. The Contractor shall comply with the provisions of Contract, Labour (Regulation & Abolition) Act, 1970, Minimum Wages Act and all other applicable relevant Labour Laws and other Statutory Regulations (both Central and State) that may be enforced from time to time by the appropriate authorities. Bank shall not be held responsible for any penalty on failure of the any Labour Regulations by the contractor. Bank shall have the power to inspect the Wage Register and for physical verification of salary paid to the staff with reference to any records of the Contractor and to insist the Contractor to comply with Laws. The contractor shall submit an undertaking in this regard with each bill confirming payment of all dues of subcontractors and all statutory wages to labour working under him/her/subcontractor.
14. The Contractor will be responsible to fulfil all the obligations in connection with the workers employed by the Contractor for the purpose of the Contract and all the Statutory and other liabilities, if any, including minimum wages, leave salary, uniform, ex-gratia, gratuity, ESI, Provident Fund, Workman Compensation, if any, etc. in connection therewith shall be on the Contractor's accountant payable by the Contractor. The Contractor shall have no claims whatsoever against the Bank with respect to payment of statutory dues/contributions to his personnel/employees under applicable labour legislations.
15. The employees/workers engaged by the contractor shall be deemed to be the employees of contractor only, and the Bank shall not be connected with the employment or the terms and conditions thereof in any way. The contractor alone would comply with the statutory obligations and Labour Regulations/ Rules in this regard. None of the provisions of this Agreement shall be deemed to constitute a partnership or joint venture or employee-employee relationship between the parties hereto, and neither party shall have authority to bind the other except as specifically provided for hereunder. Neither party hereto is the agent of the other nor there is a master -servant relationship between the parties. The relationship is on Principal to Principal basis.
16. Contractor should obtain necessary permission that may be required for the purpose of this Contract from such authorities as may be prescribed by the applicable Laws from time to time.
17. Contractor or his authorized representative should visit the site frequently as required by the Bank and meet Bank's Engineer with prior appointment for any clarifications and to receive instructions, take measurements, etc. at the site.
18. Contractor shall be fully responsible and shall compensate Bank with suitable Insurance cover in the event of any damage to men or material, injury / damage or death as the case may be, caused directly or indirectly due to the negligence of the Contractor or his agents and / or his employees or workmen. The decision of bank in this regard shall be final and binding.
19. Any act of indiscipline / misconduct / theft / pilferage on the part of any employee engaged by the Contractor resulting in any loss to Bank in kind or cash will be viewed seriously and

Bank will have the right to claim damages or levy fine and / or terminate the Contract forthwith, if necessary.

20. In case of any default or failure on Contractor's part to comply with all / any one of the Terms/ Conditions, Bank reserves to itself the right to take necessary steps to remedy the situation including, inter-alia, the deduction of appropriate amount / s from dues otherwise payable to Contractor and / or by taking recourse to appropriate recovery proceedings.
21. Testing of materials and works and preparation of samples: All materials shall be first quality as per specification. Any work and/or material if rejected for quality should be removed/ replaced from the site. The contractor shall, if required by Bank, arrange to test materials and/or portion of the work at his own cost in order to prove their soundness and efficiency. If after any such test, the material or portion of work is found, in the opinion of the Bank to be defective or unsound, the contractor shall pull down and re-erect the same at his own cost.
22. Keeping the area clean and removal of debris: Contractor shall arrange to dispose off debris, any other waste product created while carrying out the work, outside Bank's premises. The Contractor shall take due care while disposing of such waste materials and ensure that any rules / regulations laid down by Municipal Corporation or any other statutory body are not violated. The Contractor shall be responsible and answerable to any complaint arising out of improper disposal of waste material. Quoted rates shall involve the cost of same and no extra payment shall be made towards this account.
23. All material which contractor proposes to be used in the work is to be got approved by the contractor from the bank before bringing the material at site.
24. All items to include the disposal of unserviceable material / malba to approve municipal yard. Daily cleaning of the house is to be carried out.
25. Bill of Quantities (BOQ) nomenclature shall prevail over any drawing/detail.
26. The specifications for the entire work shall be in accordance with latest CPWD specifications and latest IS codes. Whenever these codes are silent, the same shall be governed by sound engineering practices and the decision of the Bank in any matter of interpretation shall be final and binding on the contractor.
27. The Rebate items will be the property of the contractor. Rates of rebate item shall be considered as negative while calculating the value of tender and the same are to be quoted in negative only.

SECTION – 7

LIST OF PREFERRED MAKE OF MATERIAL

The material of standard quality from the following preferred makes is to be used. In case it is established that the brands specified below are not available in the market, contractor shall submit alternative proposal for the approval of Bank.

Steel	SAIL, Tata Steel, JSW, Essar
Cement	Ultratech, ACC, JK Cement, Ambuja
Plastic Emulsion Paint/Texture / OBD/Duco Paint/Synthetic enamel.	Asian / Dulux / Berger / ICI/ Nerolac
Exterior Paint / Water Proof Paint/ Bitumastic Paint	Asian / Dulux / Berger / ICI/ Nerolac
Putty	Birla / JK / Asian paint
Vitrified tile	Kajaria/ Somany/ Orient Bell/ Johnson
Ceramic Tiles	Kajaria/ Somany/ Orient Bell/ Johnson
Pasting Chemicals for Tiles	Pidilite, Fosroc, Eurokart
PVC Tanks	Sintex / Patton/ Supreme
C.P. Fittings	Jaquar/ Hindware / Cera / Parryware / Somany
C.P. Accessories	Jaquar/ Hindware / Cera
Bottle Trap	Jaquar/ Hindware / Cera
Health Faucet	Jaquar/ Hindware / Cera
Sanitary Wares	Parryware / Hindware / Jaquar in White Colour
Seat Covers	Parryware / Hindware / Jaquar in White Colour
Kitchen Sink	Cera/ Nirali/ Hindware/ Neelkanth/ Jayna
uPVC	Finolex/ Supreme/ Prince
G.I. Pipe & Fittings	Swastik / TATA / UNIK / KS /Jindal
C.I. Pipes & Fittings	R.I.F./ SRIF/ KAJEEO or equivalent
Gate/ Ball Valves	Zoloto/ Leader or equivalent
PVC Drain Pipe	Prakash/ Jindal/ Supreme
Glass	Modi Guard/Saint Gobain or equivalent
uPVC doors/ windows	Fenesta/ Rehau/ Prominace
PVC rigid foam sheet/profile	Greenply/ Century/ Alstone
WPC frame	Century/ Greenply/ Alstone
Plywood/Block Board / MDF	Green / Archidply / DURO
Laminate/ high gloss laminate	Green/ Archidply/ Merino
Adhesive/Glue	Fevicol/ Pidilite/ Vemicol
Locks in cabinets, furniture, Door	Godrej/ Dorset/ Hettich/ Link/ Europa
All hardware and fittings i/c door closer	Ebco/ Godrej/ Hettich/ Ozone/ Dorset/ Kich/ Dunex

Natural wood veneers	Archidply/ Green/ Duro
Water based melamine polish	Asian paints / Pidilite Industries/ ICI/ Dulux
Dash fasteners	Hilti/ Fischer/ Bosch
Anchor fasteners	Hilti/ Fischer/ Bosch
Water Proofing Chemicals	Cico/SIKA/Pidilite/FOSROC/MYK Laticrete
PVC conduit/ fittings	AKG / Precision/ BEC
PVC insulated copper FRLS Cable	Finolex/ Polycab/ Havells/ Anchor/ L&T
Cables (armored)	Finolex/ Polycab/ Havells/ Anchor/ L&T
Modular Switch Sockets & accessories	Crabtree / Northwest /Anchor-Roma/SSK/Legrand/ABB
MCB	Legrand/ Havells/ Hager/L&T/Siemens/ABB
MCCB	L&T (D-Sine)/ Siemens / ABB / Schneider
Motor	Crompton/Kirloskar/Bajaj/ Siemens
Light fitting	PHILIPS/Havells/Wipro/Bajaj/Osram
Ceiling/ Wall fan	Crompton / Usha/ Havells/ Orient
Exhaust fan	Crompton / Usha/ Havells/Orient/ Bajaj
A.C Starter, Plug Socket	Crabtree / Northwest/ Legrand/ ABB
Fuse Switch Unit (FSU)	L&T / Havells/ Simens/Hager
Cable Lug	Dowell's/Jainsons/3-D/Comet
Cable gland	Jainsons/Comet or equivalent
Distribution board	L&T/ Havells/ Siemens/Hager/ Legrand/ ABC
MS conduit & Accessories	BEC/AKG/Precision
Telephone cable	Delton/National/ Finolex/ Polycab/ Havells
Telephone Connector	Krone/ D-link or Equivalent.
Starter & single phasing preventer	SEIMENS/ L&T/ ABB
MV/LT Panel Board	SPC Electrotech/Advance Power & Control Milestone/KEPL
CT/PT	Automatic Electric/Crompton/Kappa
Digital Meters	Conzerve/Scheider/Secure/Rishab
HRC Fuse & Fitting	Siemens/L&T/ Hager
Cable tray	Slotco/ Rico/ Profab/ Indiana/ Milestone/MEM/Legrand
Chemical Earthing	Universal Altex / Ashlok / JMV/ ERICO
Changeover (On-Load)	L&T/Hager/Simens/ Legrand
PVC Casing & copping Fittings	BEC/AKG/ Precision
Pumps	Kirlosker/ Crompton Greaves/ Wilo/Mather & Platt
Diesel Engine	Kirlosker/ Cummins or equivalent
MS Pipe	Jindal/Tata/Sail
Butterfly valves/ NRV/ ball Valves	Zoloto, Leader, Sant, Kartar

Sprinkler Head	HD/Tyco or equivalent
Flexible Pipe for Sprinkler	HD/Tyco or equivalent
Landing valve	New Age/ Zoloto/ Safex/Onex/new Tech or equivalent
Hose reel, Hose pipe	New Age/ Zoloto/ Safex/Onex/new Tech or equivalent

NOTE:-

1. In case of unavailability of any material of specific make an equivalent make can be used only after a written approval of the Bank. The preference of make/ brand of the material listed above will be decided by the Bank. The make/ brand of any item will be as mentioned in the drawings issued by the Bank.
2. The contractor shall provide samples of all materials mentioned in the list of makes as required by the Bank. A written approval of these samples shall be sought prior to commencement of any work. Bank reserve the right to enquire the genuineness of any material used at site directly from the manufacturer/ dealer.

PART B

Interior and Furnishing work

Schedule of Quantities

PART-1

FINANCIAL BID FURNISHING WORK					
S. No.	Description of items	Qty	Unit	Rate	Amount (excluding GST)
				(In Rs.)	(In Rs.)
1.	TABLE 6'-0" X 3'-0" WITH SIDE RACK 3'-6" X 1'-6" X 2'-6"	4	No's		
	Manager Table 6'-0" x 3'-0" x 2'-6" with side rack of size 3'-6" X 1'-6", 2'-6" high. It shall be made of 19 mm thick anti termite commercial board/ Bishop Board. Top and vertical – exposed surfaces shall have 1mm. thick WHITE CEDAR laminate matching with existing table all exposed edges shall have teak wood molding duly polished. Lower portion 4" wide shall be in burgundy color laminate (Bank shade) on front and side. The rate also includes fitting of lockable keyboards, locks in drawers with Hettich ball bearing slides, terminals & C.P.U Shelf, foot rest of size 3" x 1.5". The non-sun mica area should be duly painted or polished after making the smooth ground with second quality paint and chalk mitti I.e. Complete job in all respects.				
2.	TABLE TOP GLASS 6'-0" X 3'-0" X 12 MM WITH GRINDING OF EDGES & CORNERS.	4	No's		
3.	WOODEN PARTITION 8'-6" HT.	820	Sqft.		
	Providing & fixing made of 1.75" x 1.75" x 16 gauge Aluminum extruded sections at 24" c/c both ways. The bottom member shall be aluminum extruded sections of size 65mm X 44mm X 16 gauge. The aluminum extruded sections frame shall be fixed rigidly at floor level with raw plugs/ steel lugs / screw. The frame work to be clad with 6mm thick ply of CENTURY/ GREEN Make on both faces finished. With 1mm thick laminate of CENTURY/ AMULYA/ GREENLAM. Lower 3' ht. shell have wooden partition on boyh side pathation and Upper After 3' ht. shall have 8mm thick glass with desighn . pattation shell have 3'-3" x 7' ht. 12mm thick glass doors. The rates also include fixing of stoppers, handles, hingers; door closer, Godrej night latch lock to the cabin door etc complete job in all respects.				
4.	MAIN ENTERANCE DOOR TOUGHENED GLASS (WITH LOCK & DOOR CLOSER) 6'-0" X 8'-0"	48	Sqft.		

	12mm Thick Toughened clear glass doors Providing & Fixing in position 12 mm clear float toughened glass door. It shall have 2 door 4'x8'. The work to include making necessary template for all the glasses and then cutting the clear float glass to correct size, making all the necessary holes, cuts etc., and then toughening the same. The cost to include all hardware required viz. Hettich/Godrej/Dorma or approved equivalent make floor spring with its accessories, top pivot, center lock, 450 mm glass door handles etc.				
5.	FALSE CEILING IN MAIN HALL (AT 9'-0" HIGH)	950	Sqft.		
	P & F in position false ceiling in Armstrong 600 X 600 mm x 15/16 mm Dune Supreme RH 99 Prima file as specified by Armstrong Co. with suspenders wherever required making necessary cutouts for A.C. ducting. If any and necessary cutouts for diffusers and light fittings, taping and finished to proper line & level including making groves and trap doors for A.C. Unit in 18 mm thick M.R. Grade plywood with stainless steel hinges & locks with molding 1" x 1" for edges, if any including finishing with white plastic emulsion paint etc. complete in all respects. (Note: - Only the plan area will be measured for payment. No extra payment will be made for cutouts, grooves, moldings, steps or any type of design etc.)				
6.	STORAGE CABINET FOR Cabin 4' HT	24	Sqft.		
	Providing and fixing storage Cabinate in position modular wooden storage cabinets along with partitions having 4'-0" Ht In Banking 18" inch deep in banking hall and 2'-0" depth others. It shall be made out of 25.0 mm thick commercial board with 1.0mm thick laminate (white cedar) on all exposed surface and 1.0 mm thick laminate (burgundy) on skirting. With 2-5 shelves made up of 19mm thick commercial board, all the internal surfaces shall be finished with 0.8mm thick mica of desired shade and design and the exposed wood shall be deco painted/ melamine polished in desired shade. The work includes supplying, fixing of auto closed hinges, magnetic catchers, handles, locks, teak lipping etc complete in all respects to the complete satisfaction of the architect.				
7.	ALUMINUM FRAME 5"X1.75" POWDER COATED DESIRED COLOR WITH 8 MM GLASS INCLUDING FITTING AT SIDES COMPLETE IN ALL RESPECT.	200	Sqft.		
8.	CENTER TABLE 4'-0"X1'6" WITH GLASS 8MM GLASS EDGE SHELL BE GRINDED TO SMOOTH. IT SHELL BE MADE OF TEAK WOOD & SHELL HAVE LAMINATED BOARD BASIC TO KEEP THE PHAM PLATES AND NEWSPAPER ETC	1	No's		
9.	VITRIFIED TILES ON WALL 4'X8' DESIRED SHADE INCLUDING PREPARATION OF BASE, TILE SHELL BE FIXED WITH ADHESIVE. WORKS ALSO INCLUDES JOINT FILLING WITH JOINT FILLER	270	Sqft.		
10.	PAINT ON WALL ENAMEL PAINT OF APPROVED QUALITY WORKS INCLUDE REMOVING OF EXISTING CEMENT PLASTER , PREPARING OF BASE WITH CEMENT , BIRLA PUTTY,	160	Sqft.		

	GRINDING					
11.	THREE SITTER SOFA	3	No's			
	4" RUBBER ON SETTS AND 3 "THICK FORM ON BACK. IT INCLUDES COVERED WITH LATHER FOAM OF DESIRED SHADE. COMPLETE BIN ALL RESPECT.					
12.	EXECUTIVE CHAIR WITH A CLASS LEATHER FOAM WITH 4 INCH RUBBER FORM AND HEIGHT BACK WITH 5 WHEELS OF STANDARD QUALITY ISI MARK	4	No's			
13.	VISITOR CHAIR WITH LOW BACK AND 3 INCH RUBBER FOAM AND BACK WITH 2" FOAM WITH FIVE WHEELS	8	No's			
	TOTAL					

PART-2

FINANCIAL BID FOR ELECTRICAL WORK					
S. No.	Descriptions of items	QTY	Unit	Rate	Amount
1.	LIGHT & FAN POINT (6 amp.)	40	No's		
	P & L 6 amp lights, fans, plug & five pin multi socket etc point wiring 2 x 1.5 sq. mm + 1x1.0 sq. mm PVC Insulated multi strand copper conductor cable ISI mark in conduit or under false ceiling with modular switches in MS box complete in all respect with inter connection with button holder. Work Also Includes Circuit Wiring.				
2.	16 AMP POINT	5	No's		
	P & L 16 amp. modular switch & five pin multi socket with indicator complete with interconnections between switch & socket with wiring 2 x 2.5 sq. mm + 1x 1.5 Sq. mm PVC insulated multi strand copper conductor cable form panel to point in P.V.C pipe with MS box recess in wall connected with 32 amp MCB in the panel. (1 Manager, 1 Panty & 1UPS).				
3.	32 AMP WIRING FOR AC	6	No's		
	P & F 32 amp. wiring 2 x 4 Sq. mm + 1 x 2.5 Sq. mm from panel to point of AC, wire shall be multi strand insulated by copper conductor cable .Point shall have one AC starter in nearest switch board, connected with DP MCB in the panel and controlled by 4 way isolator in the panel. Wiring shall be in wall & under ceiling in PVC pipe.				
4.	COMPUTER POINT (1 FOR EACH COMPUTER)	6	Nos.		
	Installation of computer points with 4 sockets and 1 switch with indicator including wiring with 2 x 1.5 mm + 1mm sq. mm PVC insulated multi strand copper conductor cable in wall or under false ceiling with switches socket & box complete in all respect.				
5.	TELEPHONE POINT	2	Nos.		
	One No's telephone jack, complete with interconnections Modular type ISI Mark including wiring with 2 x 0.51 sq. mm copper with silver coated one pair PVC insulated sheathed twin core telephone wire (for telephone) from main line to telephone jack in MS box Recess in wall or under computer.				
6.	LED -BULB	1	No.		
	P & F 20 WATTS in the Strong Room, Stationary, Pantry, U.P.S. and Wash Room.				

7.	WALL FAN (METAL BODY)	4	No		
	P & F of 16" wall fan with necessary wiring and switches.				
8.	CEILING LIGHT (36 WATT LED)	19	No.		
	P & F of 2'x2' sq. LED lights of Crompton co. The rate includes the complete fitting of chowks, rods and wire i.e. complete job in all respects.				
9.	DOWN LIGHT	9	No's		
	Providing & fixing 15 W LED recessed down lighter complete with all accessories in the ceiling including giving connections complete as required. Rate should include for all necessary supports for mounting the light fitting.				
	TOTAL				

Note: - Contractor Shall Connect All Light Points with the Existing Electricity Circuits or Penal. No Extra Shall be Paid For the Same.

2. Contractor Shall Also Connect All Computer Points With The Existing U Rack/ Hub Rack With Mounting Cord (Patch Cord).

3. No Extra Shall Be Paid For Circuit Wiring.

FINANCIAL BID

SI.	Detailed Description	Amount (Rs) (Excluding GST)
1	FURNISHING WORK-PART I	
2	ELECTRIC WORK-PART II	
3	GRAND TOTAL for L-1 (1+2)	

