



सर्व हरियाणा ग्रामीण बैंक
Sarva Haryana Gramin Bank

(भारत सरकार का उपक्रम)

(Govt. of India Undertaking)

प्रायोजक : पंजाब नेशनल बैंक



Sponsored by: Punjab National Bank

Head Office, SHGB House, Plot No. 1 Sector 3, Rohtak

TENDER NOTICE

Sealed Tenders are invited for supply and installation of New Security Alarm System and AMC for existing Security Alarm System already installed by Bank for our Branches/Offices spread all over Haryana, from reputed Firms/Agencies having vast experience in the field. **The proposal be sent to General Manager, Sarva Haryana Gramin Bank, Head Office, SHGB House, Plot No. 1, Sector-3, Rohtak.** All the interested parties are advised to go through the detailed Tender guidelines available at Bank's website before submitting their Tenders. Bank reserves its right to reject any or all the Tenders **without citing any reason.** **Corrections/Corrigendum**, if any, will be placed **on Bank website** only. For more details visit our website www.shgb.co.in.

Last Date of submission of Tenders: 14/12/2022 at 4:00 PM

Date of Opening of Tender : 15/12/2022 at 11:00 AM (Tentative)


General Manager



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SCOPE OF WORK

1. Sealed Tenders are invited from reputed Firms/Agencies having vast experience in dealing with New Security Alarm and AMC for Security Alarm already installed by Bank in its existing Branches / Offices.
2. Bank is operational of 10 Regional Offices at Ambala, Bhiwani, Fatehabad, Gurgaon, Hisar, Nuh, Kaithal, Panipat, Rewari & Rohtak and 668 Branches spread over 22 Districts of Haryana. Bank intends to tender for installation/AMC for New/Existing Security Alarm Systems in all its offices/Branches. Successful bidders (L-1) will be asked to install/Maintain the Alarm Systems in the branches at the approved rates and also ensure that the existing Alarm Systems purchased and installed by the Bank remain in working order irrespective of their make under AMC.

SALIENT FEATURES OF TENDER

1. Tender received after 14/12/2022 (4:00 PM) will not be entertained
2. Please note that bids on format other than the one enclosed, are liable to be rejected.
3. The Vendors must submit their tenders in two separate sealed envelopes prominently super scribed as **Annexure-II "Technical Bid for Tender for Security Alarm"**, **Annexure-III "Financial Bid for Tender for Security Alarm"**. These **two envelopes shall together be kept in third envelope** super scribed "**Tender for Security Alarm**". Tenderer should note specifically that all pages of tender document shall be submitted by them (after signing/ stamping on each page) as a part of their offer.
4. Each page of Financial Bid should bear Date, Company seal and Signature of the Authorized Signatory
5. Tenders received after due date will not be considered. There should not be any cutting or overwriting on tender documents while quoting the rates.

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6. The Bank reserves the right to accept or reject any/all tenders in whole or in part without assigning any reason whatsoever at any stage.
7. The successful bidder shall have to deposit a sum of **Rs. 100000/-** (Rupees One Lakh only) **as Performance Security Deposit/Retention Money within 07 days** on the receipt of offer letter through DD/NEFT in the name of **Sarva Haryana Gramin Bank** payable at **Rohtak** before taking over the job assigned. The **Performance Security Deposit/Retention Money** shall be refunded to the agency **without any interest on successful completion of contract period** after deduction of loss/damage, if any.
8. The Format for submission of Technical Bid, Financial Bid and the detailed Terms and Conditions are placed on Bank's website www.shgb.co.in. The Financial Bids of only those Bidders will be opened who qualify in the Technical Bid.
9. All relevant columns/pages of the bid should be duly filled. Part/Partially filled tender documents are liable for rejection.
10. The bidders have to quote the rate or new security alarm system and spare parts as well as for AMC of existing Bank owned Security Alarm System. Rates for each item be clearly mentioned in the corresponding blank space and envelope should be properly sealed. Open/Unsealed envelope shall not be considered for the tender.

The Sealed Technical & Financial Bids shall be sent at the following address:

The General Manager,

Sarva Haryana Gramin Bank,

Head Office, SHGB House, Plot No. 1, Sector-3, Rohtak, Haryana

Tele No – 01262-243109, 243110

Email – hogadshgb@shgbank.co.in

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GENERAL TERMS AND CONDITIONS

1. The contract shall remain valid for a period of One Year from the date of its commencement. The contract can be further extended on the same terms and conditions on yearly basis, the right of which is reserved by Sarva Haryana Gramin Bank (SHGB). The extension shall be based on the satisfactory performance of the contract. The contract once awarded can be terminated by Bank by giving one-month period notice & by the contractor by giving three-month period notice. Nevertheless, SHGB may terminate the contract of the firm without any notice in case of the firm commits a breach of any terms of the contract, SHGB decision, that a breach has occurred will be final and shall be accepted without demur by the firm.
2. It shall be mandatory for the firm to maintain the equipment from the date of agreement / installation, in absence of which, the contract is likely to be terminated. Complaint shall be attended within 72 hours of receipt of complaint at Company office through any mode of communication. If a complaint remains unattended for 72 hours, a penalty @10% charges of AMC for the year shall be levied and deducted from the bill. It shall be mandatory to allot a serial number to each complaint received at Company Office and same be informed to the Branch / Regional Office.
3. Rates for AMC of existing Security Alarm system & new security Alarm System be quoted irrespective of the location and size of the branch.
4. AMC & New Security Alarm System rates are to be quoted for at least for 04 (Four) mandatory visits in a year on a quarterly basis.
5. Payment of AMC charges shall be made quarterly by the respective Regional Offices on completion of Quarterly mandatory visits. Payment of AMC Charges is subject to penalties, if any.
6. Payment of New Security Alarm system shall be made by the Regional Office on successful installation of the Security Alarm System. All other expenses like transportation/insurance shall be borne by the vendor.
7. It shall be mandatory for the firm to quote item wise & AMC rates for the product proposed to be supplied/installed by them, to be applicable after completion of the warranty period, in absence of which the quotation is likely to be rejected.
8. The successful bidder shall have to deposit a sum of **Rs. 100000/-** (Rupees One Lakh only) **as Performance Security Deposit/Retention Money** within **07 days** on the receipt of offer letter through DD/NEFT in favour of **Sarva Haryana Gramin Bank** payable at **Rohtak** before taking over the job assigned. The **Performance Security Deposit/Retention Money** shall be refunded to the agency **without any interest** on **successful completion of contract period** after deduction of loss/damage, if any.

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CM GAD

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9. The rates to be quoted will be inclusive of all transportation, connectors/consumables, commissioning, duties etc. and excluding GST.
10. Separate Demand Draft of EMD for Rs. 25000/- must accompany with the proposals for Security Alarm System and DD should be in favor of 'SARVA HARYANA GRAMIN BANK payable at Rohtak. EMD of unsuccessful bidder will be refunded without any interest within reasonable time.
11. Successful bidder will have to deposit entire amount after adjusting EMD amount within 7 days from the date of intimation from the Bank in this regard. In case successful bidder fails to deposit money, the EMD will be forfeited.
12. L-1 for both works i.e. Installation of New Security Alarm System and AMC of existing Security Alarm System, will be decided separately on the basis of quoted prices. Cost of parts / accessories to be replaced during AMC will be as per lowest rates approved by the bank.
13. **Warranty** : The offer must include comprehensive onsite warranty of at least one year from the date of installation and commissioning of the New Security Alarm Systems. Vendors shall be fully responsible for the manufacturer's warranty in respect of proper design, quality and workmanship of all equipment, accessories, etc. covered by the offer. Vendor must warranty all equipment, accessories, spare parts, etc. against any manufacturing defect during the warranty period. During the warranty period, vendor shall maintain the New Security Alarm Systems and repair / replace all the defective components at the installed site, at no additional charge to the bank.


Chief Manager
GAD


Chief Manager
MASD


Chief Manager
FD


Chief Manager
I & A


General Manager
(Chairman Tender Committee)



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Annexure-I

TECHNICAL SPECIFICATIONS OF SECURITY ALARM SYSTEM

1. Components of Security Alarm System at all Branches

- (i) Hybrid Control Panel with INBUILT GSM & PSTN Dialer & compatible with Ethernet/ IP communicator.
- (ii) Wired PIR Sensors.
- (iii) Wired Vibration detector.
- (iv) Wired Hooters – External and Internal.
- (v) Wired Magnetic Sensors.

2. Technical Specification for Security Alarm System Control Panel

(Approved Make: Digitals/DSC/Securico/ Texicom)

- (i) The system should have at least 08 - on-board wired zones, expandable to 32 wired or wireless zones by using additional modules.
- (ii) The System must have an automatic time based arming/ disarming option in addition to the manual ARM/ DISARM facility.
- (iii) Should Support auto isolate faulty zone with indication of the LCD.
- (iv) System must generate an alarm on wire cut/ short in case of tampering of the hooter or any sensor.
- (v) Control panel should display the health of the system such as GSM signal strength, faults, zone status, battery status, mains status etc. on the LCD.
- (vi) The System should have at least 2 Aux. outputs.
- (vii) The System should have alert message edit setting.
- (viii) The system should have at least 2 partitions.
- (ix) The System should have minimum 500 event buffer.
- (x) It is mandatory to have the tamper proof metal casing as per the security standard of 18 SWG with lock with battery space inside the cabinet to secure the panel from vandalism/melting/tampering.
- (xi) The system should have 10 or more users.

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- (xii) There must be a provision for adding connect USB pen-drive directly - to export log events for audit/ investigation purpose.
- (xiii) The system should have in-built GSM & PSTN communicator for SMS & Call alerts. There must be a provision for adding 4G modules for LTE networks in the future.
- (xiv) The system should have an on-board keypad & also the option to connect to an external keypad if required by the Bank.
- (xv) There must be the option to connect & trigger 3rd party devices such as tube lights/ sign boards etc.in case of alarm such that the lights of the main hall are switched on when there is an alarm in the night.
- (xvi) The system should have menu based programming with non-volatile memory such that settings/ data is preserved even if the batteries are removed or power supply is stopped.
- (xvii) The system should have SMPS power supply (Min. 100 Volts to 250 Volts +/- 10%). Transformer Based Power Supply not accepted.

3. Wired Dual Technology PIR with Pet Immunity.

- (i) The sensor should have Anti-Masking.
- (ii) The sensor should have Digital Signal Analysis.
- (iii) The Sensor should have 10 kg pet immunity.
- (iv) The sensor should have quad linear imaging technology to differentiate between pets and the human body.
- (v) The sensor should have microwave detection in combination of infrared to avoid false alarms.
- (vi) The sensor should have an adjustable detection range of up to 10 meters.
- (vii) The installation should be user friendly with or without the bracket.

4. Wired Vibration Sensor

- (i) The detector should have bi color LED's to show the vibration/ attacks.
- (ii) The detector should have anti-tamper protection.
- (iii) The detector should have sensitivity adjustment.
- (iv) The detector should have immunity to low frequency false alarm and radio interferences.

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5. **Magnetic Sensor:**

- (i) ABS body.
- (ii) Wired with tamper loop (NC circuit).
- (iii) Operating Gap: 15mm.

6. **Wired Siren Indoor.**

- (i) Should have approx. 65 DB sound.
- (ii) Should have dual tone yelp and steady.
- (iii) Should be of ABS Plastic.

7. **Wired Outdoor siren and strobe.**

- (i) Should have approx. 105 DB sound.
- (ii) Should have dual tone yelp and steady.
- (iii) Should be of ABS Plastic/ Metal.

8. **Wiring.**

(i) 2 Core & 4 Core Multi strand .75 sq. mm, flexible, ISI marked (Finolex/ Plaza/ Polycab/ RR Cable or similar quality), PVC insulated copper wire for connection of panic switches and other sensors respectively.

(ii) Rigid PVC conduit 2 mm ISI mark. Fixed with metal saddling at every 02 feet distance.

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Annexure-II

TECHNICAL BID

(For Installation of New Security Alarm System and AMC for Existing Bank Owned Security Alarm systems)

Contact details of Bidder: -

Name of Bidder

Complete Address

Contact No./Email Id

Contact Person's Name, Designation

Along with phone number

Criteria/Documents required to be enclosed: -

Sr. No.	Criteria	Brief Details	Documents to be Submitted	Description of Document attached
1.	Relevant Experience	The bidder should submit experience records for supply, installation, commissioning of Security Alarm systems on Capex Model in any Public/ Regional rural bank for minimum 100 branches/ sites.	Client Certificate Work Order/ Contract Documents	
		The bidders should be in the business of Supply, Installation & Maintenance of Security Alarm System in Regional Rural Bank/ Public Sector Bank for a minimum period of three (3) years as on 31.03.2022. (Attach copy of work order/	Client Certificate Work Order/ Contract Documents	
2.	Turnover	The minimum average turnover of the Bidder in the Last Three Financial Year should be Rs. Fifty Lakh per year.	(Attach P & L A/c & Balance Sheets for FY, 2019-20, 2020-21 & 2021-22 duly attested by CA)	

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Sr. No.	Criteria	Brief Details	Documents to be Submitted	Description of Document attached
3.	Statutory obligations	<ul style="list-style-type: none"> ➤ ITRs for last three financial years ending 2021-22 duly acknowledged. ➤ Registration under GST (attach proof) ➤ PAN number ➤ Undertaking regarding no case pending with any office of Govt./Semi-Govt. or Court of Law) ➤ Acceptance of Terms & Conditions. ➤ Self-undertaking regarding non blacklisting by any office/institute on bidder's letter head 	<p>(Attach Proof)</p> <p>(Attach copy of Registration Certificate)</p> <p>(attach proof)</p> <p>(attach self-undertaking on bidder's letter head)</p> <p>(attach Annexure IV on bidder's latter head)</p> <p>(attach self-undertaking on Annexure V on bidder's letter head)</p>	
4.	EMD Amount	<ul style="list-style-type: none"> ➤ Separate Demand Draft of EMD for Rs. 25000/- must accompany with the proposal for Security Alarm System and DD should be in favor of 'SARVA HARYANA GRAMIN BANK payable at Rohtak' 	(Attach Demand Draft of EMD for Rs. 25000)	

Date:

Signature
 Authorised Signatory of the agency/
 Service provider with Seal

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Annexure-III

Financial Bid

(Items wise rate of New Security Alarm System and for Spare Parts Existing Bank Owned Security Alarm systems)

Sr. N.	Item Particulars AS per specifications mentioned in Annexure-I	Unit Rate	Qty	Total Amount (Excluding GST)
1	04 Zone Control Panel with inbuilt GSM Auto Dialer as per Specification & Brands		01	
2	Wired Panic Switches		05	
3	Wired PIR Sensor		01	
4	Wired Magnetic Switch		01	
5	GSM Auto Dialer		01	
6	Shutter Sensor		01	
7	Smoke Detector		04	
8	Heat Detector		01	
9	External Speaker		02	
10	2 Core Power Cable (ISI Marked)		per 100 mtr.	
11	PVC Conduit (ISI Marked)		Per 100 Mtr.	
12	Rechargeable Battery 12Volt 7AH (Exide)		01	
13	Installation/Re-installation/Shifting Charges		01	
Total (Excluding GST)				
Warranty		Months		
Warranty in Months for New Security Alarm System (Minimum 12 Months)		_____ Months		
Non comprehensive AMC charges without parts			01	
AMC Charges on Annual Basis payable on Quarterly Basis of existing Bank owned system and for New Security Alarm System (after warranty period)				

- 1) All taxes, Levi, are included except GST. GST will be applicable as per prevailing rate
- 2) All the items to be installed strictly as per details in Tender.
- 3) Any item/Accessories if required to more quantity in any Branch it will be charged on rates approved by the Bank.
- 4) Cost of parts / accessories to be replaced during AMC will be as per lowest rates approved by the bank

Date:

Signature

Authorised Signatory of the agency/
Service provider with Seal

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Head Office, SHGB House, Plot No. 1 Sector 3, Rohtak

Annexure-IV

Acceptance of Terms & Conditions

We agree to abide by all the terms and conditions as laid down in the tender document unconditionally and shall execute the Bank's jobs on the bank's terms and conditions.

(Signature of Bidder with Seal of Firm)

Name..... Designation.....

Address.....

E-Mail..... Mobile No.....

Date:

Signature
Authorised Signatory of the agency/
Service provider with Seal

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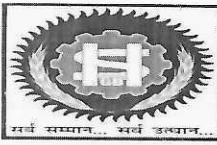
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Annexure-V

SELF-DECLARATION- NO BLACKLISTING

Date :

The General Manager
Sarva Haryana Gramin Bank
Rohtak

Dear Sir/Madam,

Ref: Tender for installation of New Security Alarm System and AMC for existing Security Alarm Systems already installed by Bank.

In response to the Tender Document for Installation of New Security Alarm System and AMC for existing Security Alarm Systems already installed by Bank, I/ We hereby declare that presently our Company/ firm is having unblemished record and is not declared ineligible for corrupt & fraudulent practices either indefinitely or for a particular period of time by any State/Central Government/ PSU/Autonomous Body.

I/We further declare that presently our Company/ firm is not blacklisted and not declared ineligible for reasons other than corrupt & fraudulent practices by any State/ Central Government/ PSU/Autonomous Body on the date of Bid Submission.

If this declaration is found to be incorrect then without prejudice to any other action that may be taken, my/our security may be forfeited in full and the tender if any to the extent accepted may be cancelled.

I/We agree that the decision of **Sarva Haryana Gramin Bank** in selection of service provider will be final and binding to me/us

Further, I/We hereby undertake to abide by all terms & conditions of the Tender.

Thanking you,

Yours faithfully,

Place:

Date:

Signatures :

Name :

Seal of the Organization:

[Signature]
CM & AD

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