



सर्व हरियाणा ग्रामीण बैंक Sarva Haryana Gramin Bank

(भारत सरकार का उपक्रम)

(Govt. of India Undertaking)

प्रायोजक : पंजाब नेशनल बैंक



Sponsored by: Punjab National Bank

SHGB House, Plot No. 1, Sector-3, Rohtak-124 001.

NOTICE

All Aspirants who have been provisionally allotted to Sarva Haryana Gramin Bank by the Institute of Banking Personnel Selection (IBPS), Mumbai under CRP RRB - XI for the post of Officer Scale-III, Scale-II (IT, Law Officer, Treasury Officer, CA, & GBO), Scale-I & Office Assistant (Multipurpose) are required to report for Biometric/Documents verification such as Proof of Identity & Address, category/experience & any other certificate required to ensure your eligibility, at their own expenses, on the date, time & venue as under:

Cadre	Date & Time of Reporting
Officer in Scale-III	13.03.2023 at 10.00 am
Officer in Scale-II (IT, Law Officer, Treasury Officer, CA, & GBO)	13.03.2023 at 2.30 pm & 14.03.2023 at 10.00 am & 02.30 pm
Officer in Scale-I	15.03.2023 at 10.00 am & 02.30 pm and 16.03.2023 at 10.00 am
Office Assistant (Multipurpose)	16.03.2023 at 2.30 pm & 17.03.2023 to 18.03.2023 at 10.00 am & 02.30 pm

Venue of Reporting for Biometric & Documents verification: SHGB House, Plot No. 1, Sector-3, Rohtak-124001.
(In case of any clarification, Candidates may contact at Tel. No. 01262-243114-115)

In this regard, we have also intimated the candidates individually on their email ID provided by IBPS, Mumbai and the same is to be produced at the time of reporting.

Candidates have to bring the following documents: -

- Printout of e-mail/ Communication sent to you by IBPS, Mumbai intimating about your provisional allotment to Sarva Haryana Gramin Bank for the post of **Scale-III, Scale-II (IT, Law Officer, Treasury Officer, CA, & GBO), Scale-I & Office Assistant (MP)** as the case may be. In case you do not possess the copy of e-mail/communication, an undertaking to this effect is to be submitted.
- Printout of e-mail sent to you by Sarva Haryana Gramin Bank intimating about reporting for Biometric & Documents verification
- Five coloured passport size recent photographs (**snap should be shot after 28.02.2023**) with **date & name** captioned at the **bottom of each photograph**.
- Self attested copies of the documents acceptable to the Bank as proof of your identity and address i.e. PAN Card, Aadhaar Card, Passport, Driving License along with the original copy for verification.
- Copy of Category certificate **along with original**, if applicable, to ensure eligibility/relaxation.
- Copy of experience certificate **along with original**, to ensure eligibility, if applicable.

In case it is **detected** at any stage that you do not fulfill the **eligibility** norms and/or that you have furnished any incorrect/ false information/certificate/documents or have suppressed any material fact(s) including past employment and antecedents, your candidature will stand cancelled. If any of these shortcomings is/are detected even after appointment in our Bank, your services are liable to be **terminated**.

If you fail to appear as per the above schedule due to whatsoever reasons, your candidature for the above post will be treated as **cancelled**.

After completion of said verification to the satisfaction of the Bank, instructions regarding completion of pre - joining formalities will be issued separately in due course. Please note that this communication should not be construed as an offer of appointment. Please visit our website www.shgb.co.in (<https://www.shgb.co.in/recruitment>) for detailed schedule & updates.


GENERAL MANAGER- HRDD

Place: Rohtak

Date: 28.02.2023